

Board of Directors (Public) Action Log

Log No	Meeting	Report/ Agenda title	Minute Ref	Agenda item and Action	Lead Officer(s)	Timescale/ Deadline	Comment/ Feedback from Lead Officer(s)	Open/ Close
54	28/11/2023	Well-led Development Plan	STH/132/23	SC agreed to have further re-engagement with the company that undertook the Well Led Review to test progress.	SC	26/11/2024	17/9/24 - Due to the number of priority items on the September agenda this update has been transferred to the next meeting. Review work has been completed. Deadline extended to the next BoD held in public. 4/6/24 - Review work has commenced and on track. 7/5/24 - Prioritised workplan in place with external provider and a concise summary of their findings to be submitted to the Board by September 2024 at the latest. 12/03/24 - Due to the availability of the external provider this work will now commence in April 2024. Deadline extended.	Open
69	21/05/2024	Board Assurance Framework	STH/49/24	Sandi would consider the points raised and reflect the outcomes of the deliberations in the next presentation of the BAF to the Board.	SC	30/09/2024	17/9/24 - Comments included in the updated BAF presented to the Board of Directors (Sept). Any new comments to be picked up as a new action. Recommended for closure. 4/6/24 - To be reflected in the September BAF	Recommended for closure
75	21/05/2024	Corporate Objectives	STH/60/24	The Board of Directors NOTED the potential for an additional objective to be added relating to the Trust's FTSU arrangements if appropriate considering review outcomes when available. Mark Tuckett took an action consider this with relevant TEG colleagues at the appropriate point.	MT	30/09/2024	16/09/24 - Update: there is an increase in voluntary FTSU guardian capacity. Consideration to be given about whether to include reference to TEG overseen action plan for FTSU in half yearly corporate objectives update.	Open
76	21/05/2024	Well-led Action Plan Update and Impact Report	STH/61/24	Ros Roughton requested that the proposed review of completed actions consider the sufficiency of the arrangements for reporting of patient experience to the Board. Sandi agreed to ensure that the third level assurance sought provided an assessment in relation to this.	SC	26/11/2024	17/9/24 - Due to the number of priority items on the September agenda this update has been transferred to the next meeting. Matter remains under consideration. Deadline extended to the next BoD held in public. 4/6/24 - Factored into the well-led re-engagement work stream.	Open
77	23/07/2024	Integrated Performance Report: Deep Dive: Cancer Waiting Times	STH/77/23(a)	As there had not been an internal audit of cancer since 2019, Ann Harris suggested this might be opportune. Mark would consider further how this could best fit with recent peer review activities.	MT	24/09/2024	Discussion held with the team, and in light of ongoing work and focus on CWT approach; propose that this is included in next year's (2025/26) internal audit programme. Recommended to close.	Recommended for closure
78	23/07/2024	2024/25 Trust Operational Plan	STH/79/24	In response to a point from Ros Roughton related to reduction of activity due to the Connect2024 Go-live, Michael explained the process undertaken with directorates to understand planning around reduced activity, as experienced by other trusts on Electronic Patient Record (EPR) implementation. Annette Laban requested an update was provided in September 2024.	MH	24/09/2024	10/09/2024 Update - Paper taken to September Finance and Performance committee, follow up in October. Recommend to close.	Recommended for closure
79	23/07/2024	Board of Directors' Terms of Reference and Workplan	STH/86/24	Ann Harris suggested referencing the Board's own risk appetite within point 2.5 of the TOR, this was agreed.	SC	24/09/2024	12/09/2024 - Terms of Reference have been updated to reflect this point.	Recommended for closure
80	23/07/2024	Board of Directors' Terms of Reference and Workplan	STH/86/24	Ros Roughton suggested considering whether a specific item on patient experience was needed which would test against the CQC domains to be more visible. Sandi agreed to action.	SC	26/11/2024	17/9/24 - Due to the number of priority items on the September agenda this update has been transferred to the next meeting. Matter remains under consideration. Deadline extended to the next BoD held in public.	Open