

Executive Summary

Report to the Board of Directors

Being Held on 28 September 2021

Subject	Application of the Corporate Seal
Supporting TEG Member	Sandi Carman, Assistant Chief Executive
Author	Rachael Winterbottom, Business Manager Board of Directors
Status¹	A*

PURPOSE OF THE REPORT

To seek the Board of Directors approval / ratification of the application of the relevant signatures and common seal of the Trust to the contract documentation listed below.

KEY POINTS

The following documents require the application of relevant signatures and the common seal of the Trust:

- 1) The contract documents relating to the Endocrine Investigation Unit on B floor at the Royal Hallamshire Hospital*.
- 2) The Standstill Agreement between Sheffield Teaching Hospitals and Hadfield Healthcare Partnerships Limited (Effective date 1 August 2021)**.

The Standing Orders of the Trust enable approval to apply the common seal of the Trust and relevant signatures to be granted by a Board Committee.

Due to the need to progress this agreement at pace, approval for the application of the corporate seal was sought from and granted by the Finance and Performance Committee on 13 September 2021, with the agreement of the Trust Chair.

This report retrospectively reports this approval to the Board of Directors for ratification.

Further detail is provided in Appendix 1.

IMPLICATIONS²

AIM OF THE STHFT CORPORATE STRATEGY		TICK AS APPROPRIATE
1	Deliver the Best Clinical Outcomes	
2	Provide Patient Centred Services	
3	Employ Caring and Cared for Staff	
4	Spend Public Money Wisely	✓
5	Deliver Excellent Research, Education & Innovation	

RECOMMENDATIONS

The Board is asked to:

- Approve the application of relevant signatures and the common seal of the Trust to the contract documents relating to the Endocrine Investigation Unit on B floor at the Royal Hallamshire Hospital.
- Ratify the application of relevant signatures and the common seal of the Trust to the Standstill Agreement between Sheffield Reaching Hospitals and Hadfield Healthcare Partnerships Limited (effective date 1 August 2021).

APPROVAL PROCESS

Meeting	Date	Approved Y/N
Trust Executive Group*	4/8/2021	Y
Finance and Performance Committee**	13/9/2021	Y
Board of Directors	28/09/2021	

Application of the Corporate Seal

Appendix 1

1. Contract documents relating to the Endocrine Investigation Unit on B floor at the Royal Hallamshire Hospital

- ✓ The contract is between the Trust and O&P Construction Services Ltd.
- ✓ The form of contract is: The JCT Intermediate Building Contract 2011. The contractor has no design responsibilities under this form of contract.
- ✓ The works on site commenced on 8 March 2021.
- ✓ Completion date July 2021.
- ✓ Contract value: £519,951.00

2. The Standstill Agreement between Sheffield Teaching Hospitals and Hadfield Healthcare Partnerships Limited

- The agreement is between the Trust and Hadfield Healthcare Partnerships Limited
- The effective date is 1 August 2021
- Approval for the application of the corporate was granted by the Finance and Performance Committee on 13 September 2021.