

**Meeting Assurance Report
to the Research and Innovation Committee**

Name of Committee / Group	Research and Innovation Committee
Date of Meeting	19 February 2024
Chair	Dean Royles, Non-Executive Director
Lead Officer	David Black, Medical Director (Development)
Meeting Administrator	Rachael Winterbottom, Corporate Governance Manager

Purpose

The purpose of this report is to provide in summary an update on the key discussions and outcomes of the above meeting.

Agenda items covered at the meeting

The agenda included the following items:

- Overview of Research and Innovation at STH
- Research and Innovation Strategy
- Research and Innovation Committee - Terms of Reference
- Research and Innovation – Tier 2 Executive Committees Draft Terms of Reference

Matters to highlight

Specific areas to highlight are as follows:

The committee received

- An overview of the current position in relation to research and innovation at the Trust including activity, infrastructure, and income.
- A summary of the main challenges for the Trust in relation to research and innovation which included capacity, capability, and engagement across the Trust including within key support services (Pharmacy, Pathology, and Imaging) and current structures to performance manage directorates in relation to their research activity.
- A description of actions, next steps and that further investment may be required to improve the Trust's position and deliver the strategic aim of excellent research and innovation.
- A summary of the potential key performance indicators (KPIs) that could be used to monitor progress.
- An overview of the new research and innovation governance structure which would feed into the Research and Innovation Committee.

The Committee confirmed its support of the Research and Innovation Strategy and the development of the implementation plan. Discussion focused on information required by the Committee to enable it to provide assurance to the Board that the Trust's Research and Innovation Strategy was being implemented with appropriate results.

The Committee requested the following information:

- 1) A proposed suite of key performance indicators for the Trust to monitor research and innovation performance.
- 2) A finance paper detailing the key issues in relation to research and innovation.
- 3) Suggested areas for further consideration in respect of the two Tier Two sub-Committees

Documents approved were:

- Research and Innovation Committee - Terms of Reference

New significant issues / concerns escalated including proposals on the next steps to address this

Nothing to escalate.

Implications

Aim of the STHFT Corporate Strategy		✓ Tick as appropriate
1	Deliver the Best Clinical Outcomes	✓
2	Provide Patient Centred Services	✓
3	Employ Caring and Cared for Staff	✓
4	Spend Public Money Wisely	✓
5	Create a Sustainable Organisation	✓
6	Deliver Excellent Research, Education and Innovation	✓

Recommendations

The Board of Director is asked to **NOTE** the update provided and respond to any specific points raised within the report.