

Key	Recommend closure
	Open



Log No	Meeting Date	Report/ Agenda title	Minute Ref	Agenda item and Action	Lead Officer(s)	Timescale/ Deadline	Comment/ Feedback from Lead Officer(s)	Open/ Close
2024								
37	19/03/2024 13/06/2024	Update on Five Year Corporate Strategy Matters Arising	COG/24/06 COG/24/22	Steve Jones said that, as provided in CoG ToR CoG expected to receive and consider updates on the Trust's strategic direction and to act as a critical friend in providing feedback to the BoD on the development of the Trust's Operational Plan. This was not currently the case and it was agreed to give consideration to ensuring this in the future 13/06/2024 CoG ToR to be amended to reflect the change. It was agreed to keep the action open for a further update.	Mark Tuckett	13/06/2024 10/09/2024	27/08/2024 - New wording reflected in amended Terms of Reference and shared on the agenda on 10/9 for approval. Recommend for closure and any further actions to be picked up as a new action. The requirement to involve governors in the development of an Annual / Operational Plan was amended by the 2022 Health and Care Act. This will be reflected in the CoG terms of reference. We are currently giving consideration to most effective way / timing for engaging Governors in discussion around the Trust's strategic direction with the next strategic planning process providing an appropriate opportunity. 13/06/2024 Agreed a further update on involving Governors will be provided at next CoG meeting.	Recommend closure
38	13/06/2024	CEO's Report	COG/24/23	Gordon Wordsworth queried communications with cancer patients who were waiting for test results and treatment. Kirsten offered to provide a presentation to include more granular detail regarding cancer services and targets.	Kirsten Major	31/03/2025	09/08/24 - A substantive item on Cancer will be brought in March 2025.	Open
39	13/06/2024	CEO's Report	COG/24/23	In relation to operational performance Jim Steinke asked about the gap between national targets and the Trust's actual performance. Kirsten proposed that at the next meeting she would document the Trust's position in more detail.	Kirsten Major	10/09/2024	30/08/2024 - Update to be provided in the Finance and Performance Committee Chair's update. Recommend for closure.	Recommend closure
40	13/06/2024	Council of Governors' Annual Report	COG/24/29	CoG Terms of Reference to be amended to reflect the change in the requirement to involve CoG in discussions around the Trust's strategic direction and the strategic planning process	Sandi Carman/Jane Pellegrina	10/09/2024	27/08/2024 - New wording reflected in amended Terms of Reference and shared on the agenda on 10/9 for approval. Recommend for closure and any further actions to be picked up as a new action.	Recommend closure
41	13/06/2024	Governors' Matters, Report from CoG NRC	COG/24/31(c)	Private CoG meeting to be arranged to approve appointment of a new NED, Governors to be notified of the date	Sandi Carman/Jane Pellegrina	30/09/2024	27/08/2024 - Proposed date to be shared with Governors at the September Council of Governors.	Recommend closure
42	13/06/2024	Any Other Business	COG/24/37	It was agreed that, due to CoG over-running, the informal discussion between Governors and Non-Executive Directors scheduled to follow would be postponed. Another mutually convenient date within the next two months would be canvassed and confirmed with all parties.	Sandi Carman/Jane Pellegrina	28/06/2024	27/08/2024 - Due to timing and availability this was not possible. The next meeting will take place after Council of Governors on 10 September 2024.	Recommend closure