

**Executive Summary**

**Report to the Board of Directors**

**Being Held on 25 May 2021**

<b>Subject</b>	Board of Directors: Fit and Proper Person Declarations
<b>Supporting TEG Member</b>	Sandi Carman, Assistant Chief Executive Mark Gwilliam, Director of Human Resources and Staff Development
<b>Author</b>	As above
<b>Status<sup>1</sup></b>	A*

**PURPOSE OF THE REPORT**

To update the Board on the annual fit and proper persons self-assessment process regarding the Board of Directors.

**KEY POINTS**

In accordance with the Fit and Proper Persons requirement, all post-holders associated with the Trust’s Board of Directors are required to complete an annual self-declaration in relation to their personal position against the standards set out in the Trust’s Fit and Proper Person Policy and procedure. The purpose of this policy is to ensure that the Trust complies with the Health and Social Care Act 2008 (Regulated Activities) Regulations 2014, Regulation 5: Fit and Proper Persons Requirement.

The self-assessments for all individuals have been completed and a hard copy will be retained on the individuals’ personal file. All returns have been reviewed by the Chair and Assistant Chief Executive. The Chair’s personal self-assessment has been reviewed by the Assistant Chief Executive. Should any issues arise from the self-assessment completed by the Chair, these would be escalated to the Independent Non-Executive Director.

No issues have been identified that impact on the individual’s ability to perform their duties as a member of the Board.

**IMPLICATIONS<sup>2</sup>**

<b>AIM OF THE STHFT CORPORATE STRATEGY 2017-2020</b>		<b>TICK AS APPROPRIATE</b>
1	Deliver the Best Clinical Outcomes	
2	Provide Patient Centred Services	
3	Employ Caring and Cared for Staff	✓
4	Spend Public Money Wisely	✓
5	Deliver Excellent Research, Education & Innovation	

**RECOMMENDATIONS**

The Board of Directors is asked to note that all Non-Executive, Executive Directors and Senior Managers that attend the Board have completed an annual self-declaration form during quarter 4 2020/21. There are no issues that impact on the individual’s ability to perform their duties.

## APPROVAL PROCESS

Meeting	Date	Approved Y/N
TEG	13/05/21	Y
Board of Directors	25/05/21	

<sup>1</sup> Status: A = Approval  
A\* = Approval & Requiring Board Approval  
D = Debate  
N = Note

<sup>2</sup> Against the five aims of the STHFT Corporate Strategy 2017-20