

Executive Summary

Report to Board of Directors

Being Held on 15 December 2020

Subject	Licence to Occupy Agreement - Sheffield International Venues (SIV) Limited (Sheffield Arena) – Vaccination Programme
Supporting TEG Member	Sandi Carman, Assistant Chief Executive
Author	Maria Madgwick, Senior Commissioning and Property Manager
Status¹	A*

PURPOSE OF THE REPORT

To report retrospectively to the Board of Directors' approval granted through Chair's action for the Licence to Occupy Agreement for Sheffield International Venues (SIV) Limited (Sheffield Arena) for the Vaccination Programme.

KEY POINTS

- STH is acting on behalf of the wider healthcare system in South Yorkshire & Bassetlaw regarding the programme for Covid-19 vaccination.
- Sheffield Arena has been identified as a site for large scale vaccinations.
- This agreement is for use of all the ground floor space and some of the car park from 1 December 2020 to 2 April 2021.
- The plan is the arena would be used 12 hours per day, 7 days per week.
- The cost is £56,250 per month plus VAT to include all insurance, utilities and service charges in line with the Scheme of Delegation this requires Board of Directors' approval.
- Each party will pay its own legal fees.

IMPLICATIONS²

AIM OF THE STHFT CORPORATE STRATEGY 2017-2020		TICK AS APPROPRIATE
1	Deliver the Best Clinical Outcomes	✓
2	Provide Patient Centred Services	
3	Employ Caring and Cared for Staff	
4	Spend Public Money Wisely	✓
5	Deliver Excellent Research, Education & Innovation	

RECOMMENDATIONS

The Board of Directors is asked to NOTE approval granted through Chair's action for the Licence to Occupy Agreement for Sheffield International Venues (SIV) Limited (Sheffield Arena) for the Vaccination Programme.

APPROVAL PROCESS

Meeting	Date	Approved Y/N
Vaccine Gold Command	11/12/2020	Y
Board of Directors	15/12/2020	