

EXECUTIVE SUMMARY
REPORT TO THE BOARD OF DIRECTORS
HELD ON 17TH JULY 2013

Subject	Medicine Code
Supporting TEG Member	David Throssell
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Status¹	A*

PURPOSE OF THE REPORT

The Medicine Code provides standardised guidance to all Healthcare Staff within STH NHS Foundation Trust involved in the use of medicines

KEY POINTS

The Medicine Code is an established and essential document.

This revision incorporates new guidance relevant to Community Services (highlighted in red font).








General updates (highlighted in green font) include the following:

- Duties and responsibilities and training sections updated inline with NHSLA standards
- Clinical checking and medicine reconciliation.
- Substance misusers.
- Homely remedies.
- ICE electronic discharge prescriptions
- Alternative outpatient prescriptions (i.e. Boots at RHH).
- Controlled drugs.

The Medicine Code has been scrutinised by the Medicines Safety Committee and approved by the Trust Executive Group on 3rd July 2013.

The Department of Health require all hospitals to have a robust policy for the safe and secure handling of medicines signed off by the Board of Directors.

Please note that given the size of the Medicine Code copies have not been printed. However this Executive Summary will be emailed to Board members to enable them to view the embedded documents below.

<p>Section 1</p>  <p>U:\Board of Directors - Minutes and Agend</p>	<p>Section 2</p>  <p>U:\Board of Directors - Minutes and Agend</p>	<p>Prescription Writing Standards (Referred to in Section 2 (2.6))</p>  <p>U:\Board of Directors - Minutes and Agend</p>	<p>Section 3</p>  <p>U:\Board of Directors - Minutes and Agend</p>
<p>Section 4</p>  <p>U:\Board of Directors - Minutes and Agend</p>	<p>Section 5</p>  <p>U:\Board of Directors - Minutes and Agend</p>	<p>Glossary and Terms of Reference</p>  <p>U:\Board of Directors - Minutes and Agend</p>	

IMPLICATIONS²

AIM OF THE STHFT CORPORATE STRATEGY 2012-2017		TICK AS APPROPRIATE
1	Deliver the Best Clinical Outcomes	✓
2	Provide Patient Centred Services	✓
3	Employ Caring and Cared for Staff	
4	Spend Public Money Wisely	
5	Deliver Excellent Research, Education & Innovation	

RECOMMENDATIONS

The Board of Directors are asked to **RATIFY** the Medicine Code.

APPROVAL PROCESS

Meeting	Date	Approved Y/N
TEG	03/07/2013	Y
Board of Directors	17/07/2013	

¹ Status: A = Approval
A* = Approval & Requiring Board Approval
D = Debate
N = Note

² Against the five aims of the STHFT Corporate Strategy 2012-2017