

**EXECUTIVE SUMMARY****REPORT TO THE BOARD OF DIRECTORS****HELD ON 20<sup>TH</sup> NOVEMBER 2013**

<b>Subject</b>	Outline Business Case for a Trust wide Electronic Document Management System
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<b>Status<sup>1</sup></b>	A*

**PURPOSE OF THE REPORT**

To review and approve the business case that has been to CIT and the Technology Board and TEG.

**KEY POINTS**

This system is one of the triumvirate (Electronic Document Management, Electronic Patient Record and the Clinical Portal), that will move STH towards becoming paperless.

The key benefits are:

- To enable clinical staff to access health records when they need them on a device that works for them
- To support clinical decision making
- To reduce the administration, costs and space that is required to manage paper records.

**IMPLICATIONS<sup>2</sup>**

<b>AIM OF THE STHFT CORPORATE STRATEGY 2012-2017</b>		<b>TICK AS APPROPRIATE</b>
1	Deliver the Best Clinical Outcomes	✓
2	Provide Patient Centred Services	✓
3	Employ Caring and Cared for Staff	✓
4	Spend Public Money Wisely	✓
5	Deliver Excellent Research, Education & Innovation	✓

**RECOMMENDATIONS**

The Board of Directors is asked to approve the Outline Business Case for the Electronic Document Management System

**APPROVAL PROCESS**

<b>Meeting</b>	<b>Date</b>	<b>Approved Y/N</b>
TEG	13/11/13	Y
Board	20/11/13	

<sup>1</sup> Status: A = Approval  
A\* = Approval & Requiring Board Approval  
D = Debate  
N = Note

<sup>2</sup> Against the five aims of the STHFT Corporate Strategy 2012-2017