

SHEFFIELD TEACHING HOSPITALS NHS FOUNDATION TRUST

EXECUTIVE SUMMARYREPORT TO THE COUNCIL OF GOVERNORS29 JANUARY 2013

Subject	Trust Constitution Review
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PURPOSE OF THE REPORT

To update the Council of Governors on progress with the review of the Constitution.

KEY POINTS

- The Trust Constitution Review Steering Group, a joint task and finish committee comprising Governors and Non-Executive Directors supported by Officers of the Trust was set up to provide oversight of the process to review the Trust Constitution and to approve all re-drafts of the Constitution and relevant complementary documents prior to approval by the Council of Governors and the Board of Directors.
- Version 2 of the Constitution, approved by the Board of Directors and the Council of Governors, was submitted to Monitor at the end of November 2012. To date no response has been received from Monitor.
- The Trust Constitution Review Steering Group met on 17 December, key and complementary issues discussed included:
 - Role description for all Governors
 - Number of Staff Governors – proposal for one additional Staff Governor to represent Primary and Community Services over the next three years as a transitional measure
 - Minimum age for Trust Membership - to remain at 12 years of age
 - Size of Public Constituencies – retain 4 Public Constituencies but adjust Constituency boundaries to ensure more proportional representation
 - Maximum tenure for Governors and Non-Executive Directors
 - Standing Orders for both the Council of Governors and the Board of Directors
 - Codes of Conduct for both the Council of Governors and the Board of Directors
- Version 3 of the Constitution is still work in progress and will be reviewed again by the Trust Constitution Review Steering Group on 8 February 2013
- To allow a timely submission for Monitor's approval before the Trust is required to further amend the Constitution in response to commencement orders expected to be enacted in April 2013 Version 3 of the Constitution will be presented for approval as follows :
 - Trust Executive Group on 20 February 2013
 - Trust Board of Directors on 27 February 2013
 - As the Council of Governors does not meet until 30 April an Extraordinary Meeting of the Council will be held on 18 March 2013

RECOMMENDATIONS

The Council of Governors is asked to note progress and that there will be an Extraordinary Meeting of the Council at 5.00 pm on 18th March, 2013, in Seminar Room 1, Clinical Skills Centre, R Floor, Royal Hallamshire Hospital