

**EXECUTIVE SUMMARY****REPORT TO THE BOARD OF DIRECTORS****HELD ON****WEDNESDAY 21<sup>st</sup> SEPTEMBER 2016**

<b>Subject</b>	Common Seal
<b>Supporting TEG Member</b>	Assistant Chief Executive
<b>Author</b>	Sarah Hardy, Land and Property Manager
<b>Status<sup>1</sup></b>	A*

**PURPOSE OF THE REPORT**

Board of Directors' approval is sought to the affixing of the Corporate Common Seal to the following documents:

- Contract between Sheffield Teaching Hospitals NHS Foundation Trust and Keir Construction – Northern for works to form the Sheffield Cataract Unit (Contract value is £4,605,000.00 and forms part of the 2014/15, 2015/16 and 2016/17 Capital Programme)
- Contract between Sheffield Teaching Hospitals NHS Foundation Trust and W. Wright Electrical for works at Northern General Hospital to replace the ventilation plan serving theatres 5 and 6 together with the construction of a new plant area (Contract value is £392,840.56 and forms part of the 2014/15, 2015/16 and 2016/17 Capital Programme)
- Contract between Sheffield Teaching Hospitals NHS Foundation Trust and Jarvale Construction Ltd for works at 21 Claremont Crescent, 8 Beech Hill Road and the Clocktower Building at the Northern General Hospital to form new office accommodation (Contract value is £308,749.00 and forms part of the 2015/16 Capital Programme)
- Contract between Sheffield Teaching Hospitals NHS Foundation Trust and Siemens Healthcare Limited for the proposed turn-key design and installation of replacement MRI Scanner at the Royal Hallamshire Hospital (Contract Value is £554,120.00 and forms part of the 2014/15 Capital Programme)
- Renewal of Lease with Mr David Barker for the Northern Perk café at the Northern General Hospital.
  - This will be the second lease with the tenant for the café
  - The lease will be for 5 years with a rolling break from year 3. (A rolling break means that the lease can be terminated by either party at any time on or after 22 June 2019 by serving at least six months written notice).
  - The rent will be subject to annual rent reviews.
  - The tenant will also be charged for utilities

**KEY POINTS**

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**IMPLICATIONS<sup>2</sup>**

<b>AIM OF THE STHFT CORPORATE STRATEGY 2012-2017</b>		<b>TICK AS APPROPRIATE</b>
1	Deliver the Best Clinical Outcomes	
2	Provide Patient Centred Services	
3	Employ Caring and Cared for Staff	
4	Spend Public Money Wisely	
5	Deliver Excellent Research, Education & Innovation	

## RECOMMENDATIONS

The Board of Directors is asked to approve the affixing of the corporate seal to the above documents.

## APPROVAL PROCESS

Meeting	Date	Approved Y/N

<sup>1</sup> Status: A = Approval  
A\* = Approval & Requiring Board Approval  
D = Debate  
N = Note

<sup>2</sup> Against the five aims of the STHFT Corporate Strategy 2012-2017