

SHEFFIELD TEACHING HOSPITALS NHS FOUNDATION TRUST

EXECUTIVE SUMMARY

REPORT TO THE COUNCIL OF GOVERNORS

24 September 2019 2019

Subject	Outcome of Chair Appraisal 2018/19
Supporting TEG Member	Sandi Carman, Assistant Chief Executive
Authors	Martin Hodgson, Vice Chair CoG Nominations and Remuneration Committee and Annette Laban, Senior Independent Director
Status	To Note

PURPOSE OF THE REPORT

To present the outcome of the Chair's annual appraisal for 2018/19 to the Council of Governors.

KEY POINTS

- The Chair is appraised annually.
- The appraisal process is led by the Council of Governors' Nominations and Remuneration Committee, supported by the Senior Independent Director.
- The process is an evidence-based assessment which includes a questionnaire.
- A total of 25 questionnaires were distributed with 18 returned.
- The outcomes are reviewed and discussed in detail by the Vice Chair of the Council of Governors' Nominations and Remuneration Committee and the Senior Independent Director and are communicated to the Chair.

IMPLICATIONS

AIM OF THE STHFT CORPORATE STRATEGY 2017 - 2020		TICK AS APPROPRIATE
1	Deliver the Best Clinical Outcomes	
2	Provide Patient Centred Services	
3	Employ Caring and Cared for Staff	
4	Spend Public Money Wisely	
5	Deliver Excellent Research, Education & Innovation	

RECOMMENDATIONS

The Council of Governors is asked to **NOTE** the outcome of the Chair's annual appraisal 2018/19.



COUNCIL OF GOVERNORS
24 SEPTEMBER 2019

OUTCOME OF CHAIR APPRAISAL
2018/19

Martin Hodgson
Vice Chair
CoG Nominations & Remuneration Committee
24 September 2019

Annette Laban
Senior Independent Director

**Sheffield Teaching Hospitals NHS Foundation Trust
Outcomes of Chair Appraisal 2018/19**

**Statement from Council of Governors' Nominations and Remuneration Committee
to the Council of Governors Meeting, 24 September 2019**

The appraisal of the Chair has now been finalised, below are details of the process undertaken and the outcomes.

The Chair is appraised annually. The appraisal is an evidence-based assessment, which includes feedback on performance over the previous 12 months. This consisted of a questionnaire and a series of verbal responses. Feedback is obtained from members of the Council of Governors' Nominations and Remuneration Committee and from Executive and Non-Executive Directors. The Vice Chair of the Council of Governors' Nominations and Remuneration Committee also seeks feedback from members of the Council of Governors which is fed into the process. The appraisal process is led by the Council of Governors' Nominations and Remuneration Committee, supported by the Senior Independent Director/Vice-Chair of the Board of Directors.

For the 2018/19 appraisal process a total of 25 questionnaires were distributed with 18 returned. The anonymous responses, including free text, were analysed and consolidated into a report, this was discussed in detail on 14 August 2019 by the Vice Chair of the Council of Governors' Nominations and Remuneration Committee and the Senior Independent Director and communicated to the Chair on 14 August 2019.

It was agreed that the Chair had an all-round excellent performance in all aspects of the role. Some recommendations had been discussed with the Chair and it was agreed that these would be implemented.

Martin Hodgson, Governor
Vice Chair CoG Nom Rem Com

Annette Laban, Non-Executive Director
SID/Vice-Chair BoD