

**EXECUTIVE SUMMARY****REPORT TO THE BOARD OF DIRECTORS****WEDNESDAY 17<sup>th</sup> MAY 2017**

<b>Subject</b>	Corporate Seal
<b>Supporting TEG Member</b>	Sandi Carman, Assistant Chief Executive
<b>Author</b>	Sarah Hardy, Land and Property Manager/Sue Coulson, Business Manager, Board of Directors
<b>Status<sup>1</sup></b>	A* (Approval)

**PURPOSE OF THE REPORT**

Board of Directors' approval is sought for the affixing of the Corporate Seal to the following documents:

➤ Framework Agreements:

- Mechanical Works Framework
  - Contract between STH NHS Foundation Trust and W. Wright Electrical Ltd.
  - Contract between STH NHS Foundation Trust and Samtech Mechanical Services Ltd Electrical
- Construction Works Framework
  - Contract between STH NHS Foundation Trust and O & P Construction Services Ltd
  - Contract between STH NHS Foundation Trust and Henry Boot Construction Ltd
  - Contract between STH NHS Foundation Trust and Britcon (UK) Ltd
  - Contract between STH NHS Foundation Trust TH Michaels (Construction) Ltd
- Electrical Works Framework
  - Contract between STH NHS Foundation Trust and W. Wright Electrical Ltd
  - Contract between STH NHS Foundation Trust and Sheffield Electric (Contractors) Ltd
  - Contract between STH NHS Foundation Trust and Porter Electrical Co. Ltd

The contract period for the above Framework Agreements is 5 years with an option of extending for a further two years or such other period as may be agreed between the parties. The contracts allow for the placing of orders valued up to £1,000,000 during the contract period.

- Contract between STH NHS Foundation Trust and T&C Williams (Builders) Ltd for works at the Northern General Hospital to form a new Main Entrance at the Huntsman Building (The contract has a value of £1,043,356.00 and forms part of the 2015/16 Capital Programme)
- Licence for Alterations for the Boots Pharmacy Unit at the Royal Hallamshire Hospital (See Appendix I)

**KEY POINTS**

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## IMPLICATIONS<sup>2</sup>

AIM OF THE STHFT CORPORATE STRATEGY 2012-2017		TICK AS APPROPRIATE
1	Deliver the Best Clinical Outcomes	
2	Provide Patient Centred Services	
3	Employ Caring and Cared for Staff	
4	Spend Public Money Wisely	
5	Deliver Excellent Research, Education & Innovation	

## RECOMMENDATIONS

The Board of Directors is asked to **APPROVE** the signing and affixing of the corporate seal to the above documents.

## APPROVAL PROCESS

Meeting	Date	Approved Y/N

## SHEFFIELD TEACHING HOSPITALS NHS FOUNDATION TRUST

**EXECUTIVE SUMMARY: REPORT TO THE BOARD OF DIRECTORS****WEDNESDAY 17<sup>th</sup> MAY 2017**

<b>Subject:</b>	Boots Pharmacy Unit at Royal Hallamshire Hospital
<b>Supporting Director:</b>	Professor Hilary Chapman, Chief Nurse
<b>Author:</b>	Sarah Hardy Land & Property Manager

**PURPOSE OF THE REPORT:**

To obtain approval from the Board of Directors and the official seal for a Licence for Alterations for the Boots Pharmacy Unit at RHH.

**KEY POINTS:**

- The licence refers to chiller replacement and air conditioning works for the Boots Pharmacy Unit on C floor at the Royal Hallamshire Hospital.
- The works are likely to be done in two phases as the air conditioning works require access through a frequently used room in the Infectious Diseases Unit. Given that the room in question is frequently occupied by a patient the licence gives Boots an extended period of 18 months in which to complete the works.
- Because this is a licence for alterations it needs to be executed as a deed and therefore put before the Board for approval and to receive the corporate seal.
- Boots are paying the Trust's legal fees and they have already sent the fee to our solicitor.

**IMPLICATIONS:**

<b>Financial:</b>	
<b>Personnel:</b>	
<b>Healthcare Governance:</b>	
<b>Other:</b>	

**RECOMMENDATION(S):**

That the Board of Directors approve, sign and seal the Licence for Alterations.

**APPROVAL PROCESS:**

<b>Meeting</b>	<b>Presented</b>	<b>Approved</b>	<b>Date</b>
TEG	Professor Hilary Chapman	Yes	10 May 2017