



**UNADOPTED Minutes of the Meeting of the COUNCIL OF GOVERNORS**  
**held on Wednesday 6 March 2019**  
**Board Room, Northern General Hospital**

**PRESENT:** Annette Laban (Chair)

**PATIENT AND PUBLIC GOVERNORS**

Barbara Bell	Martin Hodgson	Ian Merriman	Kath Parker
Sally Craig	Steve Jones	Brendan Molloy	Joe Saverimoutou

**STAFF GOVERNORS**

Emily Edmunds	Cressida Ridge	Karen Smith	Pete Tanker
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**PARTNER GOVERNORS**

Tim Furness (*by telephone*)

**IN ATTENDANCE**

Jane Pellegrina	Membership Manager
Sandi Carman	Assistant Chief Executive

**APOLOGIES**

Mick Ashman	Amanda Forrest	Irene Mabbott	Sue Taylor
Wendy Bradley	Angela Foulkes	Lewis Noble	Harold Sharpe
George Chia	Joyce Justice	Tony Pedder	

**COG/19/05**

**Welcome and Apologies**

Mrs Laban welcomed everyone to the meeting.

The above apologies were noted.

**COG/19/06**

**Declarations of Interest**

There were no declarations of interest.

**COG/19/07**

**To Approve the Appointment of a Non-Executive Director**

Mrs Laban said that in the Chair's absence, as Vice-Chair of the Trust, she would be chairing the meeting. However, as she had not been part of the process to appoint a Non-Executive Director she said that Mr Hodgson, as Vice-Chair of the Council of Governors' Nominations and Remuneration Committee, would report on the appointment and process.

Mr Hodgson said that it was the responsibility of the Council of Governors to approve the appointment of a Non-Executive Director on the recommendation of the Council of

Governors' Nominations and Remuneration Committee and to reassure itself that an open, rigorous and transparent process had been followed. He said that the selection and appointment process had been led by the Council of Governors' Nominations and Remuneration Committee and chaired by the Mr Pedder as Chair of that Committee. Mr Hodgson reminded Governors that he had provided updates on the appointment process to Council of Governors meetings on 25 September and 18 December 2018.

Mr Hodgson referred everyone to the following documents that were tabled:

- Paper A
- Candidate Briefing pack containing the role job description and person specification
- Recommended candidate's curriculum vitae

Mr Hodgson said that, following a competitive process to appoint external consultants specialising in Board-level appointments, the Council of Governors' Nominations and Remuneration Committee had selected Hunter Healthcare to assist in the selection and appointment process.

Mr Hodgson reported that a total of 16 applications had been received for the role and the Committee had shortlisted four candidates for interview on 1 March 2019.

The interview took the format of a question and answer panel interview. The interview panel had comprised:

Mr Tony Pedder – (Trust Chair) – CoG Nom Rem Com Chair  
Ms Sarah Jones (Chair, Sheffield Children's Hospital NHS FT) – Independent Assessor  
Mr Martin Hodgson (Public Governor) – CoG Nom Rem Com Vice-Chair  
Mrs Sally Craig (Public Governor) – CoG Nom Rem Com member  
Ms Irene Mabbott (Staff Governor) – CoG Nom Rem Com member  
Miss Kath Parker (Patient Governor) – CoG Nom Rem Com member

Mr Hodgson reported that the Interview Panel had found all four candidates to be excellent but came to an agreement by a majority decision to support Ms Sheila Wright to be recommended to the Council of Governors for appointment as Non-Executive Director.

Following discussion Mrs Laban asked the Council of Governors to **APPROVE** the recommendation of the Council of Governors' Nominations and Remuneration Committee to appoint Ms Sheila Wright as a Non-Executive Director of the Trust for a four year term of office from 1 April 2019.

The Council of Governors unanimously **AGREED** to **APPROVE** the appointment of Ms Sheila Wright as a Non-Executive Director of the Trust for a four year term of office from 1 April 2019.

## **COG/19/08**

### **Any Other Business**

Mrs Carman reported that the Interview Panel had also found a second individual to be a strong candidate. Following discussion it had been agreed to investigate the possibility of offering the candidate the role of Associate Non-Executive Director. She said that other organisations were already utilising the Associate role as a development opportunity for prospective Non-Executive Directors but that the role had not been adopted previously at STH. Discussion followed and Mrs Carman noted Governors' positive comments. She said that further, detailed discussion would be required and that she would provide an update to the Council of Governors' Nominations and Remuneration Committee.

**COG/19/09**

**Date and Time of Next Meeting**

The next meeting would be held at 3:00 pm on Tuesday 26 March 2019 in the Undergraduate Common Room at the Northern General Hospital.

Signed: .....  
Vice-Chair

Date:.....