

STH Infection Protection and Control Team Policies and Guidelines Review Schedule (as of 10th March 11)

Policy/Document	Start Review	Review to be Completed	Current Status	Equality Impact Assessment	Lead Reviewer
General Infection Prevention and Control					
Standard (Universal) Infection Control Precautions (see pages 9-17 of the IC Guidelines) Sharps – Safe Handling and Disposal of (see pages 62 and 63 of the IC Guidelines) Prevention of Occupational Exposure to Blood Borne Viruses [BBVs], Including Prevention of Sharps Injuries (see pages 14-16 of the IC Guidelines)	Dec 07	Mar 08	Review underway	Nil	Patty Hempshall/Helena Parsons/ Laura Prtak/Chris Morley
Hand Hygiene Policy	Aug 11	Nov 11	Current	Current	Rachael Duckworth
Aseptic Technique	Mar 12	Jun 12	Current	Awaiting Publishing	Rachael Duckworth
Care of the Deceased Patient – see Trust Last Offices Policy	Apr 09	Jul 09	Draft for comment	Nil	Andy Garner
Patient Placement, Isolation Protocols, Ward Closure and Outbreak Management					
Major Outbreaks of Communicable Infection - Outbreak Control Plan	Jul 13	Oct 13	Current	Awaiting Publishing(D)	Christine Bates
Closure of Wards, Departments and Premises to New Admissions					
Patient Placement Guidelines and Isolation of Patients (see also pages 19-30 of the Infection Control Guidelines)	Aug 10	Nov 10	Review underway	Nil	Julie Parker/ Patty Hempshall
Closure of Beds Due to Outbreak/Infection Control Concern	Jun 10	Sep 10	Awaiting Publication	Awaiting Publication(D)	Rachael Duckworth
Equipment, Devices, Environment etc. related policies/guidance					
Linen Guidelines		New	Review underway	Nil	Joyce Linskill
Waste - see Trust Waste Strategy and Policy		Unknown	Responsibility of Waste Manager	Nil	Rob Green
Computer Keyboards & Equipment Cleaning Guidelines	Aug 09	Nov 09	Draft for comment	Review underway (D)	Julie Parker
Decontamination of Hospital Equipment and Medical Devices Policy	Jul 10	Sep 10	Review Underway	Nil	Christine Bates

Decontamination Policy (see Section 3 of the Infection Control Guidelines)	Jul 08	Sep 08	Review underway	Nil	Christine Bates/Joyce Linskill/Patty Hempshall
Invasive Procedures					
Bladder Management and Catheterisation Policy for Adults	Jul 10	Oct 10	Review underway	Nil	Joyce Linskill
Infection Control Guidelines for Central Venous Catheters (CVC)	Jan 11	Apr 11	Current	Nil	Helena Parsons
Taking Blood Cultures Procedure	Jun 12	Sep 12	Current	Awaiting Publishing	Christine Bates/Liz McLellan
Peripheral IV Policy	Nov 10	Feb 11	Current	Awaiting Publishing	Bev Wade/Dave Partridge/Helena Parsons

Antimicrobial Prescribing					
Antibiotic Review Policy	Jun 10	Aug 10	Awaiting Ratification	Review Underway	Lisa Ridgway/Chris Winnard
Antibiotic Prescribing Guidelines	Oct 10	Dec 10	Review Underway	Nil	Lisa Ridgway/Chris Winnard
Restricted Antibiotic Policy	May 12	Jul 12	Current	Awaiting Publishing	Lisa Ridgway/Chris Winnard
Chest Infection & Pneumonia Guidelines	Jan 11	Mar 11	Current	Nil	Lisa Ridgway/Chris Winnard

Specific organism policies/guidance
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Methicillin-Resistant Staphylococcus aureus [MRSA]					
Guidelines for the Control of Methicillin-Resistant Staphylococcus Aureus (MRSA) including: <ul style="list-style-type: none"> •MRSA Admission Screening Pathway •MRSA Care and Management Pathway •MRSA Colonisation Flowchart •MRSA Screening Programme •MRSA Screening Flow-Chart – All Admissions •MRSA Screening Flow-Chart – Risk Groups •MRSA Screening Flow-Chart for IV Catheters 	Jul 10	Oct 10	Draft for comment	Nil	Kim Tomlin

Protocol for the Management of MRSA in the Community Environment	Oct 09	Jan 10	Pilot underway review once pilot completed	Nil	IPCT NHS Sheffield/Kim Tomlin
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Diarrhoea related policies/guidance					
Suspected Infective Diarrhoea	May 10	Aug 10	Awaiting Publication	Awaiting Publication(D)	Rachael Duckworth
Norovirus	Sep 12	Dec 12	Current	Awaiting Publishing	Patty Hempshall/ Laura Prtak
Clostridium difficile					
Clostridium difficile Associated Diarrhoea – Protocol for the Management of Adult Patients	Jul 11	Oct 11	Current	Nil	Helena Parsons
Clostridium difficile toxin [CdT] Nursing Care Guideline	Jun 10	Sep 10	Awaiting Publication	Awaiting Publication(D)	Rachael Duckworth
Protocol for use of Faecal Transplant in the management of <i>Clostridium difficile</i> disease at STH	Jul 11	Oct 11	Current	Nil	Helena Parsons/Dave Partridge

Other organisms					
Transmissible Spongiform Encephalopathies Creutzfeldt-Jacob Disease [CJD] and Related Disorders: Safe Working and the Prevention of Infection	Feb 09	May 09	Awaiting Approval	Awaiting Approval (D)	Christine Bates
Glycopeptide Resistant Enterococci Guidelines for the Control of Glycopeptide Resistant Enterococcus [GRE] in Hospitals (also known as Vancomycin Resistant Enterococcus or VRE)	Sep 11	Dec 11	Current	Awaiting Publishing	Helena Parsons/Liz McLellan
Acinetobacter and other antibiotic resistant bacteria	Mar 12	Jun 12	Current	Awaiting Publishing	Helena Parsons/Patty Hempshall
Control of Tuberculosis, including MDRTB Tuberculosis – an Integrated Policy for the Control of TB in Sheffield	Jun 12	Sep 12	Current	Awaiting Publishing	Rosie McNaught
Respiratory Viruses Severe Acute Respiratory Syndrome [SARS], Human Cases of Avian Influenza Policy and SRINIA	Mar 12	Jun 12	Current	Awaiting Publishing	Christine Bates
Viral Haemorrhagic Fevers	Feb 10	May 10	Awaiting Publication	Awaiting Publication(D)	Christine Bates
Anthrax Management and Control of Anthrax	Sep 11	Dec 11	Current	Awaiting Publishing	Christine Bates
Smallpox Management and Control of Smallpox	Sep 13	Dec 13	Current	Awaiting Publishing	Alison Cope Christine Bates

Occupational Health related policies/guidance					
Management of Healthcare workers with Infections	Oct 11	Jan 12	Current	Nil	Bev Wade
Management of Occupational Exposure to Blood Borne Viruses [BBVs] and Post-Exposure Prophylaxis	Sep 11	Dec 12	Current	Nil	Occupational Health/Virologist

Water Related policies/guidelines					
Legionella Control & Management Policy and Procedures	Dec 11	Mar 12	Current	Current	Liz McLellan/Legionella Committee
Regular flushing of taps	Jul 11	Oct 11	Current	Nil	Liz McLellan/Legionella Committee
Birthing Pools	Dec 11	Mar 12	Current	Current	Liz McLellan
Hydrotherapy pools	Jun12	Sep 12	Current	Current	Liz McLellan
Drinking Water Coolers	Dec 11	Mar 12	Current	Current	Liz McLellan
Ice Machines	Dec 11	Mar 12	Current	Current	Liz McLellan/Patty Hempshall
Reverse Osmosis and Water Used for Disinfection of Medical Devices		New	Draft for comment	Nil	Decontamination Group

Other Infection Control Related Policies and Guidelines					
Completing Death Certificates in Respect of MRSA, <i>C. difficile</i> and Other HCAI	Dec 11	Mar 12	Current	Current	Christine Bates
Animals and Pets in Hospital	Jul 11	Oct 11	Current	Nil	Richard Parker
Statutory Notification of Infectious Diseases and Reporting of Healthcare Associated Diseases and Infection Related Serious Untoward Incidents	Jun 11	Sep 11	Current	Nil	Patty Hempshall/Christine Bates
Invasive Meningococcal Disease – Guidance for Health Professionals in South Yorkshire		Unknown	Current	Nil	Rosie McNaught

Current Infection Control Guidelines Manual			
Infection Control Guidelines (Sections to be divided up into separate policies many listed above)	Section 1 – March 2008	Under review	Patty Hempshall/Helena Parsons
	Section 2 – July 2008	Under review	Patty Hempshall
	Section 3 – July 2008	Under review	Joyce Linskill
	Section 4	Superseded	Maggie Bacon
	Section 5	Superseded	Bev Wade
	Section 6	Superseded	Julie Parker

IPC Service Documents					
STH IPC Strategy	Nov 12	Feb 13	Awaiting Publication	Awaiting Publication(D)	Christine Bates
The Structure of the IPC Service for the STH	Nov 12	Feb 13	Awaiting Publication	Awaiting Publication(D)	Christine Bates
Procedure for the Production of the Trust-wide IPC Programme	Nov 12	Feb 13	Awaiting Publication	Awaiting Publication(D)	Christine Bates
DIPC Job Description	Oct 12	Jan 13	Current	N/A	Christine Bates
DIPC Personal Specification	Oct 12	Jan 13	Current	N/A	Christine Bates

Key for Status of Policy/Guidance:

Review required = Document requires review but this has not commenced to date

Review underway = Document under review by IPC Team

Draft for comment = Document reviewed and out for comment by IPC Team

Final draft = Document reviewed and final draft being produced following review by IPC Team

Awaiting Approval = Document complete, Reviewed by IPCT, awaiting IPC Committee Approval

Awaiting Ratification = Document complete, Reviewed by IPCT, Approved by IPC Committee, awaiting TEG Ratification

Awaiting Publishing = Document Reviewed, Approved and Ratified, awaiting Publishing by Document Control Team

Current = Document Reviewed, Approved and Ratified and Published on Trust Intranet

Key for Status of Equality Impact Assessment

Nil = No initial EIA produced and process has not commenced

Review required = Initial EIA produced and published, now out of date and requires review as part of the document review

Review underway (D/S) = EIA under review by IPC Team (D) as part of document review or (S) separately

Draft for comment (D/S) = EIA reviewed and out for comment by IPC Team (D) as part of document review or (S) separately

Final draft (D/S) = EIA reviewed and final draft being produced following review by IPC Team (D) as part of document review or (S) separately

Awaiting Approval (D/S) = EIA complete, Reviewed by IPCT, awaiting IPC Committee Approval (D) as part of document review or (S) separately

Awaiting Ratification (D/S) = EIA complete, Reviewed by IPCT, Approved by IPC Committee, awaiting EIA Committee Ratification (D) as part of document review or (S) separately

Awaiting Publishing = EIA Reviewed, Approved and Ratified, awaiting Publishing by EIA Team on Trust Internet

Current = EIA Reviewed, Approved and Ratified and Published on Trust Internet