

**SHEFFIELD TEACHING HOSPITALS NHS FOUNDATION TRUST**

**EXECUTIVE SUMMARY: REPORT TO THE COUNCIL OF GOVERNORS**  
**18 DECEMBER 2018**

<b>Subject:</b>	Second stage evaluation of new CoG meeting format
<b>Supporting Director:</b>	Sandi Carman, Assistant Chief Executive
<b>Author:</b>	Jane Pellegrina, Membership Manager
<b>Status (see footnote):</b>	For Approval

**PURPOSE OF THE REPORT:**

To seek the Council of Governors' approval of the new meeting format

**KEY POINTS:**

- As previously agreed a second evaluation of the new meeting format was undertaken with all attendees of the Council of Governors meeting on 25 September 2018 which was the second time the meeting had been held in the new format. Attendees were invited to provide feedback on the meeting via a questionnaire.
- Analysis of the feedback is attached in the form of a comparison with the analysis of feedback following the first Council of Governors meeting in the new format on 22 May 2018.
- The free text comments can be themed as follows:
- Positives:
  - The venue and room layout
  - Good opportunity for discussion with NEDs and Execs
  - Informal and friendly atmosphere
  - (new) Microphone system
- Negatives:
  - If the BoD overruns it has a knock on effect on the later stages
  - It's a long day
  - Some duplication between the observed BoD and CoG
  - Noisy at times, conversations from tables close by can be disruptive
- The feedback and analysis was discussed at the Governors' Forum Meeting on 22 November 2018. On the whole it was agreed that the new style is working very well and the view was that it should continue.

**IMPLICATIONS**

AIM OF THE STHFT CORPORATE STRATEGY 2017-2020		TICK AS APPROPRIATE
1	Deliver the Best Clinical Outcomes	X
2	Provide Patient Centred Services	X
3	Employ Caring and Cared for Staff	X
4	Spend Public Money Wisely	X
5	Deliver Excellent Research, Education & Innovation	X

**RECOMMENDATION(S):**

The Council of Governors is asked to **APPROVE** the new meeting format.

**Council of Governors**  
**22 May 2018**  
 Evaluation of new meeting  
 format

**Council of Governors**  
**25 Sep 2018**  
 Further evaluation of new  
 meeting format

**Analysis of questionnaire responses**

Of 36 CoG attendees 20 were governors and 16 were Board Members/Other. 4 Apologies were noted.

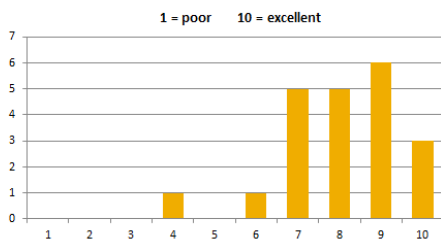
36 questionnaires were distributed. Of the 21 responders 16 were governors and 5 were Board Members/Other.

**Analysis of questionnaire responses**

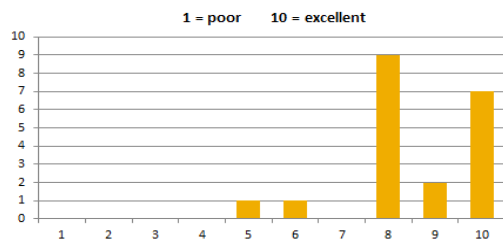
Of 36 CoG attendees 20 were governors and 16 were Board Members/Other. 9 Apologies were noted.

36 questionnaires were distributed. Of the 20 responders 17 were governors and 3 were Board Members/Other.

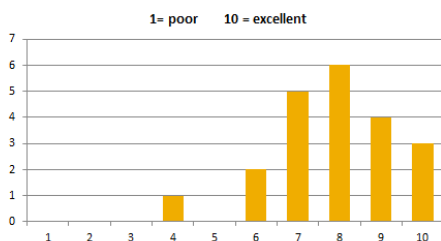
**Q1 How did you rate the venue?**



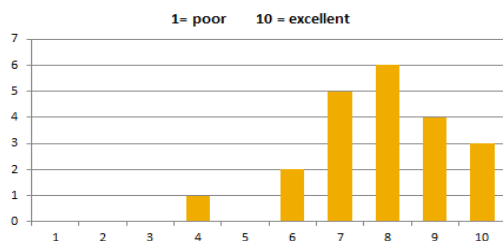
**Q1 How did you rate the venue?**



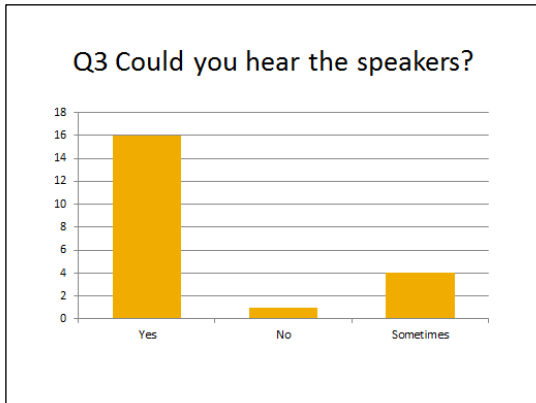
**Q 2 How would you rate the room layout?**



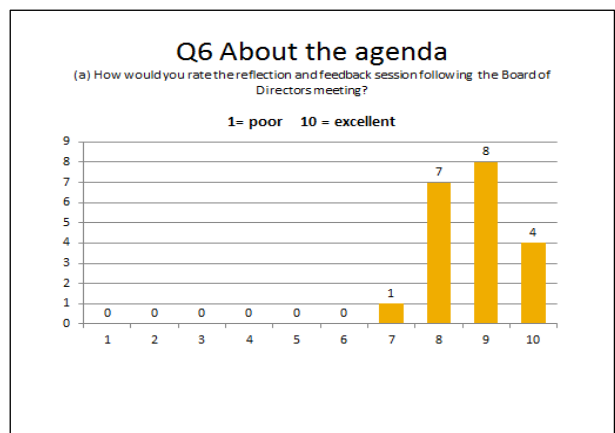
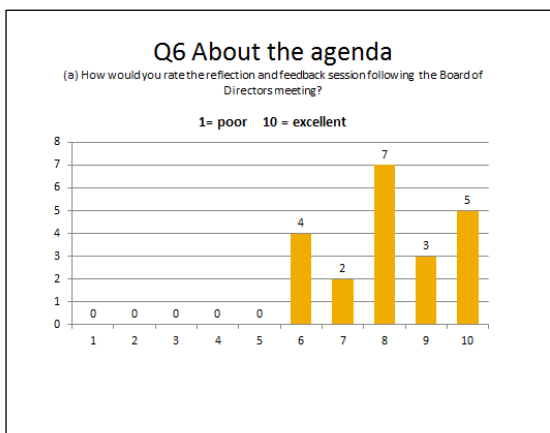
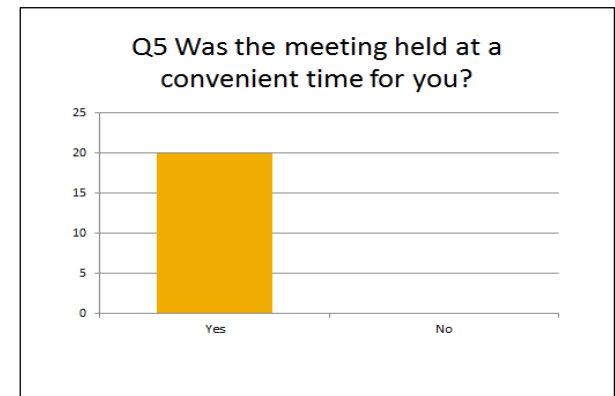
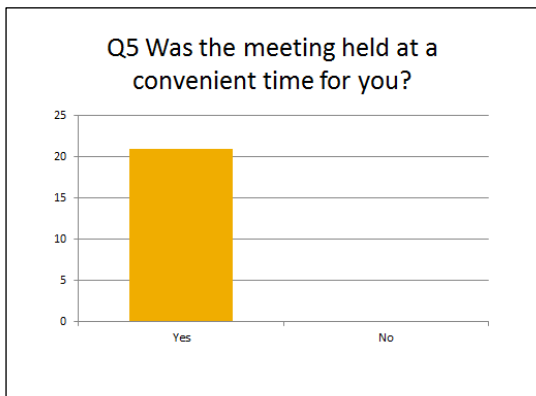
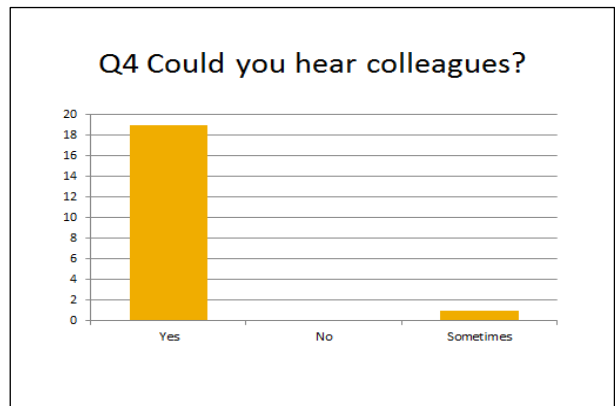
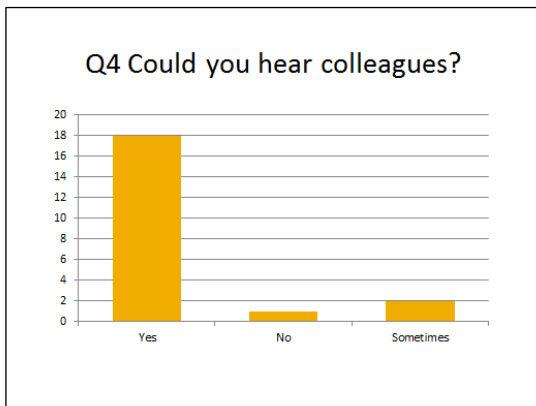
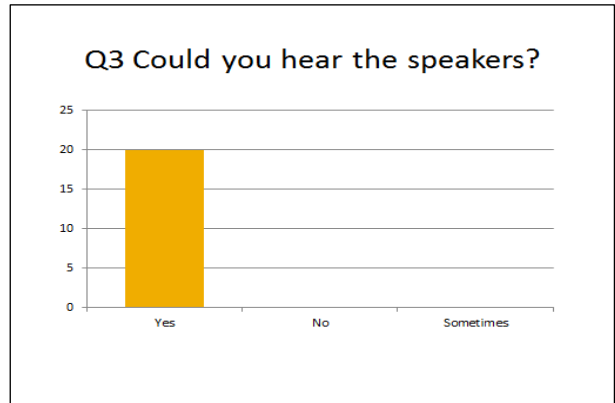
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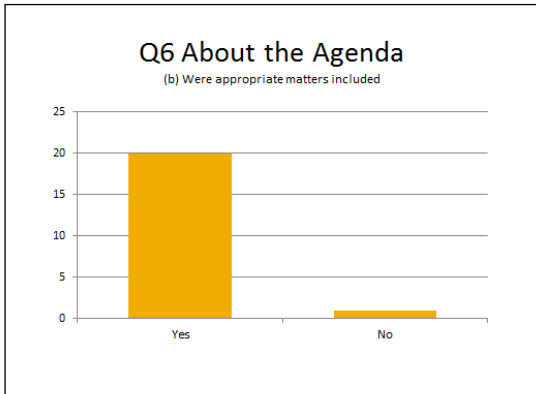
CoG 22 May 2018



CoG 25 September 2018



**CoG 22 May 2018**



**CoG 25 September 2018**

