



**UNADOPTED Minutes of an Extraordinary meeting of the Council of Governors
held virtually on Tuesday 16 August 2022 at 2:45 pm**

PRESENT: Annette Laban (Chair)

PATIENT AND PUBLIC GOVERNORS

Steve Barks
Jo Bishop
George Chia

Paul Dore
Felister Heeley
Martin Hodgson

Ian Merriman
Lewis Noble
Jane Pratt

Harold Sharpe
Shirley Sherwood
Jim Steinke

STAFF GOVERNORS

Paulette Afflick-Anderson Irene Mabbott

PARTNER GOVERNORS

David Warwicker

IN ATTENDANCE

Sandi Carman	Assistant Chief Executive
Matthew Ackroyd	KPMG
Kirsten Major	Chief Executive
Jane Pellegrina	Membership Manager
Neil Priestley	Chief Finance Officer

APOLOGIES - GOVERNORS

Steve Bell
Michelle Cook
Angela Foulkes

Steve Jones
Kaye Meegan

Sheila Reynolds
Joe Saverimoutou

Jessica Sheehan
Emma Warrander

APOLOGIES - BOARD MEMBERS

John O'Kane

MEMBERS OF THE PUBLIC/OBSERVERS

There were no observers.

COG/22/25

Welcome and Apologies

Annette Laban welcomed everyone to the meeting and the above apologies were noted.

Declarations of Interest

Felister Heeley is employed by Sheffield Hallam University.

There were no further declarations of interest.

COG/22/26

External Audit Service: Auditor's Annual Report 2021/22

Neil Priestley referred to Paper A, he reported that the Auditor's Annual Report summarised the work undertaken by KPMG, the Trust's external auditor, for the year ended 31 March 2022 and welcomed Matthew Ackroyd of KPMG.

Matthew Ackroyd set out the four areas of reporting and KPMG's responsibilities as follows:

Financial Statements

The Accounts are required to be prepared properly in accordance with accounting standards and to give a true and fair view of the financial performance and position of the Trust. KPMG had issued an unqualified opinion in 2021/22 and no material errors were identified.

In response to a query from Martin Hodgson whether in relation to the discrepancy on accruals the percentage used in the calculation was an absolute or variable figure, Matthew Ackroyd said that, in line with normal accounting practice, this was an absolute figure and was a percentage of turnover.

Value for Money

KPMG were required to assess whether there were any significant weaknesses in the Trust's arrangements for achieving value for money. Two significant weaknesses in the Trust's arrangements were identified: the risk management and governance processes in year enabling the identification and monitoring of risks to service delivery and the arrangements in place to ensure improvements in maternity services during the period. The arrangements that the Trust had put in place were noted.

Whole of Government Accounts

KPMG issued an unqualified consistency certificate confirming that no inconsistencies were identified between the financial statements and the information included in the consolidated schedules that the Trust's submitted to NHS Improvement.

Annual Report

KPMG confirmed that the Governance Statements had been prepared in line with the Annual Reporting Manual requirements; they did not identify any material inconsistencies with their knowledge of the Trust and they had audited the information required to be checked as part of the remuneration report.

There were no further questions from governors.

The Council of Governors **NOTED** the Auditor's Annual Report for the year ended 31 March 2022.

Annette Laban thanked Matthew Ackroyd for his presentation and the meeting closed.

COG/22/27

Date and Time of Next Meeting

Tuesday 27 September 2022.