

Key

Recommend closure
Open

Log No	Meeting Date	Report/ Agenda title	Minute Ref	Agenda item and Action	Lead Officer(s)	Timescale/ Deadline	Comment/ Feedback from Lead Officer(s)	Open/ Close
2023								
14	27/09/2022	Q&A following Board	CoG/22/31	Q&A following Board meeting. Review future CoG agendas with a view to avoiding duplication of Board Agenda items and ensure appropriate opportunities for governors to seek assurance from NEDs	Annette Laban/Sandi Carman	06/03/2023	27.2.23 - Future meetings will include a section of NED colleagues presenting to the Council of Governors and time allocated to allow for questions. Any further proposed changes to be considered as a new action. Recommend for closure. 22/11/2022 - This action has been partially addressed by the introduction of a revised agenda format, which will be tested at the Council of Governors meeting in November 2022. Other opportunities to improve future CoG agendas will be considered and incorporated within the Well-led review Action Plan.	Recommend closure
17	27/09/2022	Governors' Matters	CoG/22/35 (c)	Working closely with governors and Julie Phelan Annette Laban wanted to ensure an early start on arrangements for the 2023 Annual Members' Meeting.	Annette Laban/Julie Phelan/Jane Pellegrina	06/03/2023	05/01/2023 Governors canvassed for interest in joining the planning group, response deadline end February. Following this dates for the first Planning Group meeting to be arranged.	Open
18	29/11/2022	Chief Executive's Report	CoG/22/43	CQC and Well-led Process. September CQC Report and Well-led review awaited, when received factual accuracy checks would be commenced. When timescales clear documents would be shared with Governors.	Sandi Carman	06/03/2023	06/03/2023 Item on Well-led report on March CoG Agenda, recommend for closure.	Recommend closure
19	29/11/2022	Annual Review of CoG ToR	CoG/22/48	Sandi highlighted planned detailed analysis of documents recently published by NHSE and confirmed that CoG would be advised of any further potential changes to the ToR that may be required.	Sandi Carman	06/03/2023 28/04/2023	27.2.23 - Internal review work has concluded and updates now planned for Trust Executive Group. Following which consideration will be given to an update session for CoG members (either as part of a formal meeting or as a briefing). Deadline extended.	Open

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12	29/03/2022	Governors' Matters	CoG/22/07	Update from Trust Freedom to Speak Up Guardians. Further presentation requested later in the year	FTSU Guardians	29/11/2022	29/11/2022 presentation at CoG	Recommend closure
13	24/05/2022	Any Other Business	CoG/22/23	Governor Kaye Meegan queried when face-to-face meetings could be recommenced for patient groups such as the Atrial Fibrillation Group	Jennifer Hill	27/09/2022	Jennifer to take this query to the Clinical Expert Group and report back to governors. 22/09/2022 Jennifer discussed with Clinical Expert Group "Patient groups can proceed, as we have stated for our group exercise classes. Social distancing at over 1m should be maintained where possible and windows kept open to improve ventilation."	Recommend closure
15	27/09/2022	Governors' Matters	CoG/22/35 (b)	Steve Barks reported on CoG NRC work plan for 2023, agreed to keep the CoG fully	Steve Barks	06/03/2023	13/02/23 Email from Steve Barks to all governors requesting feedback on NEDs for this year's appraisals. Deadline for responses 21/02/2023	Recommend Closure
16	27/09/2022	Governors' Matters	CoG/22/35 (b)	Sandi Carman would share with governors a copy of the new draft guidance currently out	Sandi Carman	29/11/2022	22/11/2022 - Briefing note including a link to the draft addendum - Guidance for Governors on System Working circulated to all members of the Council of Governors by Sandi Carman on 3 October 2022. Recommend closure.	Recommend Closure
18	27/09/2022	Any Other Business	CoG/22/37	Governors were asked to suggest community venues where CoG meetings might be held	Governors/Jane Pellegrina	06/03/2023	22/11/2022 - Suggestions for meeting venues are invited. Governors asked to send suggestions to Sandi Carman for consideration.	Recommend Closure