

**STH Infection Protection and Control Team Policies and Guidelines
Review Schedule (as of 29th Jan 14)**

Policy/Document	Start Review	Review to be Completed	Current Status	Equality Impact Analysis	Lead Reviewer
General Infection Prevention and Control					
IPC Standard Precautions, Prevention of Sharps Injuries and Prevention of Exposure to Blood and Body Fluids – <ul style="list-style-type: none"> - Standard (Universal) Infection Control Precautions - Management of Sharps Spillage, Safe Handling of Sharps, Safe Disposal of Sharps, Sharps Generated by Patients at Home, Safety Devices - Prevention of Occupational Exposure to Blood Borne Viruses [BBVs], Including Prevention of Sharps Injuries 	May 15	Jul 15	Current	Current	Sandi Carman/Patty Hempshall/Helena Parsons/ Chris Morley
Hand Hygiene Policy	Oct 14	Jan 15	Current	Current	Rachael Duckworth
Aseptic Technique	Oct 14	Jan 15	Current	Current	Rachael Duckworth
Care of the Deceased Patient – see also Trust Last Offices Policy	Aug 14	Nov 14	Current	Current	Andy Garner
Patient Placement, Isolation Protocols, Ward Closure and Outbreak Management					
Major Outbreaks of Communicable Infection - Outbreak Control Plan	Jul 16	Oct 16	Current	Current	Christine Bates
Closure of Wards, Departments and Premises to New Admissions					
Infection Control Isolation Precautions and Patient Placement Guidelines	Dec 15	Mar 16	Current	Current	Patty Hempshall
Closure of Beds Due to Outbreak/Infection Control Concern	Jul 15	Oct 15	Current	Current	Rachael Duckworth
Equipment, Devices, Environment etc. related policies/guidance					
Linen Guidelines		New	Final draft out for comment	Final draft out for comment	Bev Wade
Waste - see Trust Waste Strategy and Policy		Unknown	Responsibility of Waste Manager	Responsibility of Waste Manager	Rob Green
Computer Keyboards & Equipment Cleaning Guidelines	Feb 16	May 16	Current/	Current	Julie Parker

Decontamination of Hospital Equipment and Medical Devices Policy	Jul 10	Sep 10	Review Underway	Review underway (D)	Christine Bates
Decontamination Policy (see Section 3 of the Infection Control Guidelines)	Jul 08	Sep 08	Review underway	Review underway (D)	Christine Bates/Joyce Linskill/Patty Hempshall

Invasive Procedures					
Bladder Management and Catheterisation Policy for Adults	-	Sep 15	Responsibility of Bladder Care Team	Responsibility of Bladder Care Team	Shelagh Whitaker
Infection Control Guidelines for Central Venous Catheters (CVC) - including PICC and long lines	May 16	Jul 16	Current	Current	David Partridge
Taking Blood Cultures Procedure	Sep 15	Dec 15	Current	Current	Christine Bates/Liz McLellan
Peripheral IV Policy	Sep 14	Dec 14	Current	Current	Bev Wade/Dave Partridge/Helena Parsons

Antimicrobial Prescribing					
Antibiotic Review Policy	Feb 13	May 13	Current	Responsibility of Antimicrobial Therapy Team	Lisa Ridgway/Chris Winnard
Antibiotic Prescribing Guidelines	Aug 13	Nov 13	Current	Responsibility of Antimicrobial Therapy Team	Lisa Ridgway/Chris Winnard
Restricted Antibiotic Policy	May 13	Jul 13	Current	Current	Lisa Ridgway/Chris Winnard
Chest Infection & Pneumonia Guidelines	Aug 13	Nov 13	Current	Responsibility of Antimicrobial Therapy Team	Lisa Ridgway/Chris Winnard

Specific organism policies/guidance					
Diarrhoea related policies/guidance					
Suspected Infective Diarrhoea	Jul 15	Oct 15	Current	Current	Rachael Duckworth
Norovirus	Nov 14	Feb 15	Current	Current	Patty Hempshall/ Laura Prtak
Clostridium difficile					
Clostridium difficile Associated Diarrhoea – Protocol for the Management of Adult Patients	Jun 16	Aug 16	Current	Current	Helena Parsons
Clostridium difficile toxin [CdT] Nursing Care Guideline	Sep 16	Dec 16	Current/ Updated version awaiting uploading by CJ	Current/ Updated version awaiting uploading by CJ	Rachael Duckworth
Clostridium difficile carriage [CdT] Nursing Care Guideline	Sep 16	Dec 16	Current	Current	Rachael Duckworth
Protocol for use of Faecal Transplant in the management of <i>Clostridium difficile</i> disease at STH	Dec 14	Mar 15	Current	Current	Helena Parsons/Dave Partridge

Other organisms					
Meticillin-Resistant Staphylococcus Aureus (MRSA) Guidelines	Jul 10	Oct 10	Final draft	Final draft	Kim Tomlin
Transmissible Spongiform Encephalopathies Creutzfeldt-Jacob Disease [CJD] and Related Disorders: Safe Working and the Prevention of Infection	Sep 16	Dec 16	Current	Current	Christine Bates
Glycopeptide Resistant Enterococci Guidelines for the Control of Glycopeptide Resistant Enterococcus [GRE] in Hospitals (also known as Vancomycin Resistant Enterococcus or VRE)	Dec 14	Mar 15	Current	Current	Helena Parsons/Liz McLellan
Carbapenem Resistant Gram Negative Policy	Mar 16	Jun 16	Current/	Current	Helena Parsons/Patty Hempshall
Control of Tuberculosis, including MDRTB Tuberculosis – an Integrated Policy for the Control of TB in Sheffield	Jun 12	Sep 12 (see comment)	Current (review delayed until mid 2013 whilst HPA reconfigures) Draft IPC sections out for comment	Current	Suzanna Mathews
Respiratory Viruses Severe Acute Respiratory Syndrome [SARS], Human Cases of Avian Infuenza Policy and SRINIA	Sep 15	Dec15	Current	Current	Christine Bates
Influenza and other respiratory viruses	New	New	Review Underway	Review Underway	Raza Mohammed
Viral Haemorrhagic Fevers	Dec 12	Mar 13	Current/Under review	Current/Under review	Alison Cope
Anthrax Management and Control of Anthrax	Dec 14	Mar 15	Current	Current	Christine Bates
Smallpox Management and Control of Smallpox	Sep 13	Dec 13	Current/Draft underway	Current/Draft underway	Alison Cope Christine Bates
Chickenpox	Aug 15	Nov 15	Current	Current	Mohammed Raza
Scabies	Aug 14	Nov 14	Current	Current	Rachael Duckworth
Lice/Fleas/Bed bugs	Mar 15	Jun 15	Current/Final draft being prepared	Current/Final draft being prepared	Andy Garner

Occupational Health related policies/guidance					
Management of Healthcare workers with Infections	Oct 11	Jan 12	Review Underway	To be produced at next review	Bev Wade
Management of Occupational Exposure to Blood Borne Viruses [BBVs] and Post-Exposure Prophylaxis	Sep 11	Dec 12	Current	To be produced at next review	Occupational Health/Virologist

Water Related policies/guidelines					
Control and Management of Water Quality and Ventilation Systems (includes Water Safety Policy and Legionella Control & Management)	Jan 16	Apr 16	Current	Current	Liz McLellan/Legionella Committee
Regular flushing of taps	Sep 15	Dec 15	Current	Current	Liz McLellan/Legionella Committee
Birthing Pools	Nov 15	Feb 16	Current	Current	Liz McLellan
Hydrotherapy pools	Jun16	Aug 16	Current	Current	Liz McLellan
Drinking Water Coolers	Aug 15	Nov 15	Current	Current	Liz McLellan
Ice Machines	Aug 15	Nov 15	Current	Current	Liz McLellan/Patty Hempshall

Other Infection Control Related Policies and Guidelines					
Completing Death Certificates in Respect of MRSA, <i>C. difficile</i> and Other HCAI	Jan 15	Apr 15	Current	Current	Christine Bates
Animals and Pets in Hospital	Aug 14	Nov 14	Current	Current	Chris Morley
Statutory Notification of Infectious Diseases and Reporting of Healthcare Associated Diseases and Infection Related Serious Untoward Incidents	Aug 14	Nov 14	Current	Current	Christine Bates
Invasive Meningococcal Disease – Guidance for Health Professionals in South Yorkshire	N/A	N/A	Responsibility of HPA	Responsibility of HPA	Rosie McNaught

Current Infection Control Guidelines Manual			
Infection Control Guidelines (Sections to be divided up into separate policies many listed above)	Section 1	Superseded	
	Section 2	Superseded	
	Section 3	Under review	Patty Hempshall – awaiting decontamination policy review
	Section 4	Superseded	
	Section 5	Superseded	
	Section 6	Superseded	

IPC Service Documents					
STH IPC Strategy	Nov 15	Feb 16	Current	Current	Christine Bates
The Structure of the IPC Service for the STH	Nov 15	Feb 16	Current	Current	Christine Bates
Procedure for the Production of the Trust-wide IPC Programme	Nov 15	Feb 16	Current	Current	Christine Bates
DIPC Job Description	Oct 15	Jan 16	Current	N/A	Christine Bates
DIPC Personal Specification	Oct 15	Jan 16	Current	N/A	Christine Bates
Infection Control Accreditation Programme and Audit Tools	Jun14	Sep 14	Draft out for comment	Draft out for comment	Patty Hempshall

Key for Status of Policy/Guidance:

Review required = Document requires review but this has not commenced to date

Review underway = Document under review by IPC Team

Draft for comment = Document reviewed and out for comment by IPC Team

Final draft = Document reviewed and final draft being produced following review by IPC Team

Awaiting Approval = Document complete, Reviewed by IPCT, awaiting IPC Committee Approval

Awaiting Ratification = Document complete, Reviewed by IPCT, Approved by IPC Committee, awaiting TEG Ratification

Awaiting Publishing = Document Reviewed, Approved and Ratified, awaiting Publishing by Document Control Team

Current = Document Reviewed, Approved and Ratified and Published on Trust Intranet

Key for Status of Equality Impact Analysis

To be completed as part of document development of review

To be produced at next review = No initial EIA produced as yet but will be part of next review of document

Review required = Initial EIA produced and published, now out of date and requires review as part of the document review

Review underway = EIA under review by IPC Team as part of document review

Draft for comment = EIA reviewed and out for comment by IPC Team as part of document review

Final draft = EIA reviewed and final draft being produced following review by IPC Team as part of document review

Awaiting Approval = EIA complete, Reviewed by IPCT, awaiting IPC Committee Approval as part of document review

Awaiting Uploading = EIA complete, Reviewed by IPCT, Approved by IPC Committee, awaiting uploading on to the Equality and Diversity website by Sue Coulson

Current = EIA Reviewed, Approved and Ratified and Published on Trust Intranet