

Executive Summary

Report to the Board of Directors

Being Held on 15 December 2020

Subject	Sealing of Licence for Alterations relating to part of Beighton Health Centre, Queens Road, Sheffield, S20 1BJ
Supporting TEG Member	Sandi Carman, Assistant Chief Executive
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Status¹	A

PURPOSE OF THE REPORT

To seek approval and thereafter to apply the common seal of the Trust to the Licence for Alterations relating to part of Beighton Health Centre, Queens Road, Sheffield, S20 1BJ.

KEY POINTS

- This District Nursing Team were previously based in Owlthorpe GP practice but had to vacate on 22 October 2019.
- In the interim they have used space already leased from SHSC at Lightwood House as a space to have basic nursing equipment deliveries, a space for their admin and team leader but this is out of their patch and the additional distance they are covering is hindering their work.
- A Memorandum of Transfer of Occupation is a type of agreement that is similar to a lease. It can be used between NHS bodies to save time and money on extensive legal fees. Beighton Health Centre is owned by NHS Property Services so a MOTO is applicable.
- The MOTO will be for 5 years from December 2020.
- The cost will be £11,212.36 per annum plus £17,378.48 for service charges, utilities and business rates with a total cost of £28,590.84 pa.
- There is a licence for alterations to carry out some minor works to make the rooms suitable.
- Each party will pay its own legal fees.

IMPLICATIONS²

AIM OF THE STHFT CORPORATE STRATEGY 2017-2020		TICK AS APPROPRIATE
1	Deliver the Best Clinical Outcomes	
2	Provide Patient Centred Services	
3	Employ Caring and Cared for Staff	
4	Spend Public Money Wisely	
5	Deliver Excellent Research, Education & Innovation	

RECOMMENDATIONS

The Board of Directors is asked to approve the application of the common seal to the Trust Licence for Alterations relating to part of Beighton Health Centre, Queens Road, Sheffield, S20 1BJ.

APPROVAL PROCESS

Meeting	Date	Approved Y/N
Trust Executive Group	09/12/2020	Y
Board of Directors	15/12/2020	