

Executive Summary

Report to the Board of Directors

Being Held on 24 November 2020

Subject	Sealing contract documents relating to: Lease renewal for offices at Cherry Tree Business Suite, Union Road, Sheffield
Supporting TEG Member	Sandi Carman, Assistant Chief Executive
Author	Maria Madgwick, Senior Commissioning and Property Manager
Status¹	A

PURPOSE OF THE REPORT

To seek approval and thereafter to apply the common seal of the Trust to the Lease renewal for offices at Cherry Tree Business Suite, Union Road, Sheffield in which are housed two District Nurse Teams.

KEY POINTS

- In October 2016 TEG approval was given for a 3 year lease of these premises. The lease expired on 26 March 2020.
- The new lease will be for 3 years from September 2020.
- The cost will remain at £850pm for rent and £350pm for utilities and business rates with a total cost of £14,400pa.
- The lease will be for 3 years from September 2020.
- Each party will pay its own legal fees.

IMPLICATIONS²

AIM OF THE STHFT CORPORATE STRATEGY 2017-2020		TICK AS APPROPRIATE
1	Deliver the Best Clinical Outcomes	
2	Provide Patient Centred Services	
3	Employ Caring and Cared for Staff	
4	Spend Public Money Wisely	
5	Deliver Excellent Research, Education & Innovation	

RECOMMENDATIONS

To seek approval and thereafter to apply the common seal of the Trust to the Lease renewal for offices at Cherry Tree Business Suite, Union Road, Sheffield

APPROVAL PROCESS

Meeting	Date	Approved Y/N
Trust Executive Group	18/11/2020	Y
Board of Directors	24/11/2020	

¹ Status: A = Approval
A* = Approval & Requiring Board Approval
D = Debate
N = Note

² Against the five aims of the STHFT Corporate Strategy 2017-20