



COUNCIL OF GOVERNORS

NOTICE IS HEREBY GIVEN THAT A MEETING OF THE COUNCIL OF GOVERNORS WILL BE HELD AT 5:00 PM ON TUESDAY 21ST MARCH 2017, SEMINAR ROOM 1, CLINICAL SKILLS CENTRE, R FLOOR, ROYAL HALLAMSHIRE HOSPITAL

AGENDA

| | | <u>Enclosure</u> | <u>Time</u> |
|----|--|--|-----------------------------|
| 1. | Welcome and Apologies | | |
| 2. | Declarations of Interest | | |
| 3. | Minutes of the Meeting of the Council of Governors held on 6 th December 2016 | A | 5 (1700 – 1705) |
| 4. | Matters arising: 4.1 Junior Doctors' update(COG/16/35(a)) (Mark Gwilliam – Director of Human Resources) 4.2 Short Term Intervention Team (STIT) Service (COG /16/35(b)) (Kirsten Major – Director of Strategy & Operations) 4.3 Update on position regarding Apprentices (COG/16/36 (d ii)) (Mark Gwilliam – Director of Human Resources) 4.4 Cyber Security – level of testing of Trust's Systems (COG/16/37 (a)) (David Throssell – Medical Director) | | 15 (1705 – 1720) |
| 5. | Governors' Matters: 5.1 Notes of Governors' Forum Meeting held on 21 st February 20167 (Kath Parker – Patient Governor) 5.2 Update from Council of Governors' Nominations and Remuneration Committee (George Clark – Public Governor) 5.3 Governors' Visit/Presentation Reports: 5.3.1 Report on Visit to Estates Department - 4 th November 2016 (Kath Parker – Patient Governor) | B C | 10 (1720 – 1730) |

| | | <u>Enclosure</u> | <u>Time</u> |
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| 6. | Governors' Open Forum Discussion 6.1 Primary Care Strategy for Sheffield: presentation (Amanda Forrest – Appointed Governor) | | 30 (1730 – 1800) |
| 7. | Chief Executive's Report 7.1 South Yorkshire and Bassetlaw Sustainability and Transformation Plan (SY&BSTP): update including 7.1.1 Working Together 7.1.2 Sheffield Place Based Plan 7.2 Trust Operations including: 7.2.1 Electronic Patient Record (David Throssell – Medical Director) 7.2.2 Update on New Cancer Breach Allocation Rules 7.2.3 Infection Control 7.3 Integrated Performance Report 7.4 Awards and Events (Chief Executive) | D | 35 (1800 – 1835) |
| 8. | CQC Action Plan (Assistant Chief Executive) | E | 10 1835 - 1845 |
| 9. | To Note: 9.1 Report on 2017 Elections to Council of Governors (Jane Pellegrina – Membership Manager) 9.2 Final Operational Plan 2017 – 2019 (Kirsten Major – Director of Strategy and Operations) 9.3 Quarterly Complaints and Feedback Reports: 9.3.1 Period: April to June 2016 9.3.2 Period: July to September 2016 (Chris Morley – Deputy Chief Nurse) | F G H I | 10 (1845 – 1855) |
| 10. | Any Other Business | | |
| 11. | Date of next Meeting: 5.00 pm on Tuesday 27th June 2017 in the Undergraduate Common Room, Medical Education Centre, Northern General Hospital. | | |

SANDI CARMAN
ASSISTANT CHIEF EXECUTIVE