



NOTICE IS HEREBY GIVEN THAT A MEETING OF THE COUNCIL OF GOVERNORS WILL BE HELD AT 5:00 PM ON TUESDAY 6TH AUGUST, 2013, UNDERGRADUATE COMMON ROOM, MEDICAL EDUCATION CENTRE, NORTHERN GENERAL HOSPITAL

A G E N D A

		<u>Enclosure</u>	<u>Time</u>
1.	Welcome and Apologies		
2.	Declarations of Interest		
3.	Minutes of the Meeting of the Council of Governors held on 30 th April 2013	A	5 (1700 – 1705)
4.	Matters arising: (a) Patient Experience and Involvement Annual Report 2102 (COG/13/14) (i) STH low participation rate for hip replacement compared to the England average, outcome of investigation (ii) Mystery Shopping - poor telephone response to callers, update on improvements (Hilary Chapman, Chief Nurse/Chief Operating Officer) (b) Francis Report – Update on Trust Position (COG/13/15) (Neil Riley, Trust Secretary)		15 (1705 – 1720)
5.	External Audit: (a) Annual Governance Report including 2012/13 External Assurance on the Quality Report: presentation (Trevor Rees, Senior Statutory Auditor, KPMG)	B	15 (1720 – 1735)
6.	Safer Nursing Care: presentation (Hilary Chapman, Chief Nurse/Chief Operating Officer)		20 (1735 – 1755)
7.	Operational Pressures (a) Accident & Emergency (Hilary Chapman, Chief Nurse/Chief Operating Officer)		10 (1755 – 1805)

		Enclosure	Time
8.	<p>Governors' Matters:</p> <p>(a) Council of Governors' Nominations and Remuneration Committee</p> <p>(i) Ratification of re-appointment of Professor Antony Weetman as a Non-Executive Director</p> <p>(ii) Non-Executive Director Appraisal (Tony Pedder - Chairman)</p> <p>(b) Notes of Governors' Forum Meeting held on 18th June, 2013 (Andrew Manasse - Public Governor)</p>	C	10 (1805 – 1815)
9.	<p>Trust Operations:</p> <p>(a) Chief Executive's Report</p> <p>(i) Management Arrangements: presentation (Sir Andrew Cash - Chief Executive)</p> <p>(b) Update on Right First Time Programme: presentation (Sir Andrew Cash – Chief Executive)</p>	D	15 (1815 – 1830)
10.	<p>For Approval:</p> <p>(a) Council of Governors' Terms of Reference (Neil Riley – Trust Secretary)</p> <p>(b) Council of Governors' Nominations Committee's Terms of Reference (Neil Riley – Trust Secretary)</p>	E F	10 (1830 – 1840)
11.	<p>To Receive and Note:</p> <p>(a) Results of 2013 Elections to Council of Governors (Jane Pellegrina – Membership Manager)</p> <p>(b) Date and time of the Annual Members' Meeting – 1.30 pm on Tuesday 10th September, 2013 (Neil Riley – Trust Secretary)</p> <p>(c) Report on Governors' Visit to the Audiology Department at the Royal Hallamshire Hospital on 19th April, 2013 (Neil Riley – Trust Secretary)</p>	G H	10 (1840 – 1850)
12.	Any Other Business		
13.	Date of Next Meeting : 5:00 pm on Tuesday 22 nd October 2013 in the Undergraduate Common Room, in the Medical Education Centre at the Northern General Hospital		

Neil Riley
Trust Secretary