



**MEETING OF THE BOARD OF DIRECTORS OF THE SHEFFIELD TEACHING HOSPITALS  
NHS FOUNDATION TRUST COMMENCING AT 2.25 PM ON WEDNESDAY 15<sup>TH</sup> OCTOBER,  
2014, IN SEMINAR ROOM 1, CLINICAL SKILLS CENTRE, R FLOOR, ROYAL HALLAMSHIRE  
HOSPITAL**

**AGENDA**

		<b><u>Enclosure</u></b>	<b><u>Time</u></b>
1.	Welcome		
2.	Apologies - Tony Weetman		
3.	Declarations of Interests		
4.	To receive and approve the Minutes of the Meeting held on Wednesday 17 <sup>th</sup> September 2014	<b>A</b>	<b>5 (1425 – 1430)</b>
5.	Relevant Matter(s) Arising:		
6.	<b>Clinical Performance:</b>		
6.1	Clinical Update: The Role of the Neonatal Nurse Consultant <b>(Caryl Skene, Neonatal Nurse Consultant)</b>		<b>30 (1430 – 1500)</b>
6.2	Healthcare Governance Report <b>(Medical Director)</b>	<b>B</b> }	
6.2.1	Quarterly Trust Mortality Report <b>(Medical Director)</b>	<b>C</b> }	<b>15 (1500 – 1515)</b>
6.2.2	2013/14 Annual Complaints Report <b>(Chief Nurse)</b>	<b>D</b> }	
6.2.3	Infection Prevention and Control (IPC Report) <b>(Chief Nurse/Dr. C. Bates, DIPC)</b>	<b>E</b>	<b>15 (1515 – 1530)</b>
6.3	Infection Control Report <b>(Chief Nurse)</b>	<b>F</b>	<b>5 (1530 – 1535)</b>
7.	<b>Provide patient centred services</b>		
7.1	Friends and Family Test: Update <b>(Chief Nurse)</b>		
7.2	Monthly Nurse Staffing Report <b>(Chief Nurse)</b>	<b>G</b> }	<b>15 (1535 - 1550)</b>

		<u>Enclosure</u>	<u>Time</u>
8.	<b>Our Staff:</b>		
	8.1 Report from the Director of Human Resources: Friends and Family Staff <b>(Director of Human Resources)</b>	H	10 (1550 – 1600)
9.	<b>Financial and Operational Performance:</b>		
	9.1 Report from the Director of Finance	I	10 (1600 - 1610)
	9.2 Report from the Director of Strategy and Operations:	J	10 (1610 – 1620)
	9.3 18 Week Wait Performance <b>(Director of Strategy and Operations)</b>	K	10 (1620 – 1630)
10.	<b>Spend public money wisely</b>		
	10.1 5-year Capital Plan and Capital Programme: Quarterly Update <b>(Director of Finance)</b>	L	10 (1630 – 1640)
11.	Chief Executive's matters	}	10 (1640 – 1650)
12.	Chairman and Non-Executive Directors' matters		
13.	For Approval/Ratification:		
	13.1 Common Seal <b>(Assistant Chief Executive)</b>	M	5 (1650 – 1655)  5 (1655 – 1700)
	13.2 Responding to tenders for new and existing Clinical and Non Clinical Services <b>(Director of Strategy and Operations)</b>	N	
14.	To consider any other items of business		
15.	Date and Time of Next Meeting: Wednesday 19 <sup>th</sup> November, 2014, in Seminar Room 1, Clinical Skills Centre, R Floor, Royal Hallamshire Hospital at a time to be confirmed.		

**NEIL RILEY**  
**ASSISTANT CHIEF EXECUTIVE**