



**MEETING OF THE BOARD OF DIRECTORS OF THE SHEFFIELD TEACHING HOSPITALS
NHS FOUNDATION TRUST TO BE HELD IN PUBLIC COMMENCING AT 2.10 PM ON
WEDNESDAY 17TH SEPTEMBER, 2014, IN THE UNDERGRADUATE COMMON ROOM,
MEDICAL EDUCATION CENTRE, NORTHERN GENERAL HOSPITAL**

A G E N D A

		<u>Enclosure</u>	<u>Time</u>
1.	Welcome		
2.	Apologies		
3.	Declarations of Interests		
4.	To receive and approve the Minutes of the Meeting held on Wednesday 16 th July 2014	A	5 (1410 – 1415)
5.	Relevant Matter(s) Arising:		
6.	Clinical Performance:		
	(a) Healthcare Governance Report (Medical Director)	B	10 (1415 – 1425)
	(b) Infection Control Report (Chief Nurse)	C	10 (1425 – 1435)
7.	Provide patient centred services		
	(a) Friends and Family Test: Update (Chief Nurse)	D1 and D2	15 (1435 – 1450)
	(b) Monthly Nurse Staffing Report: July and August 2014 Data (Chief Nurse)		
8.	Our Staff:		
	(a) Report from the Director of Human Resources: (Director of Human Resources)	E	10 (1450 – 1500)
9.	Deliver Best Clinical Outcomes:		
	(a) External Review of Surgical Never Events in Interventional Procedures commissioned by STH NHS Foundation Trust and Sheffield Clinical Commissioning Group including Action Plan (Medical Director)	F	10 (1500 – 1510)

		<u>Enclosure</u>	<u>Time</u>
10.	Financial and Operational Performance:		
	(a) Report from the Director of Finance	G	10 (1510 – 1520)
	(b) Report from the Director of Strategy and Operations:	H	10 (1520 – 1530)
	(c) 18 Week Wait Performance (Director of Strategy and Operations)	I	20 (1530 – 1550)
	COMFORT BREAK		10 (1550 – 1600)
11.	Deliver excellent research, education and innovation		
	(a) Research Update including Research Strategy 2015-2018 (Dr. Peter Sneddon, CRO Director)	J	20 (1600 – 1620)
	(b) University Matters (Professor T. Weetman)	K	10 (1620 – 1630)
12.	Chief Executive's matters		10
13.	Chairman and Non-Executive Directors' matters		(1630 – 1640)
14.	For Approval/Ratification:		
	(a) IT Business Cases	L	
	(i) Electronic Document Management	L1	10
	(ii) Electronic Patient Record	L2	(1640– 1650)
	(iii) T3 (Director of Finance)	L3	
	(b) Common Seal (Assistant Chief Executive)	M1 & M2 & M3	5 (1650 – 1655)
	(c) Trust Constitution (Assistant Chief Executive)	N	5 (1655 – 1700)
15.	If so determined, to exclude the public to consider business of a confidential nature		
16.	To consider any other items of business		
17.	Date and Time of Next Meeting: Wednesday 15 th October, 2014, in Seminar Room 1, Clinical Skills Centre, R Floor, Royal Hallamshire Hospital at a time to be confirmed.		

NEIL RILEY
ASSISTANT CHIEF EXECUTIVE