



**MEETING OF THE BOARD OF DIRECTORS OF THE SHEFFIELD TEACHING HOSPITALS  
NHS FOUNDATION TRUST TO BE HELD IN PUBLIC COMMENCING AT 9.15 AM ON  
WEDNESDAY 21ST MAY, 2014, IN SEMINAR ROOM 1, CLINICAL SKILLS CENTRE, R  
FLOOR, ROYAL HALLAMSHIRE HOSPITAL**

**A G E N D A**

|    |   | <u>Enclosure</u>                         | <u>Time</u>   |
|----|---|--|---|
| 1. | Welcome   |  |   |
| 2. | Apologies   |  |   |
| 3. | Declarations of Interests   |  |   |
| 4. | To receive and approve the Minutes of the Meeting held on Wednesday 16 <sup>th</sup> April 2014   | <b>A</b>                                 | <b>5<br/>(0915 - 0920)</b>  |
| 5. | Relevant Matter(s) Arising:   |  | <b>5<br/>(0920 - 0925)</b>  |
| 6. | <b>Delivering the Trust's Corporate Strategy 2012-17:</b><br><br>(a) Right First Time Programme: Update<br><b>(Chief Executive)</b>   |  | <b>10<br/>(0925 - 0935)</b>   |
| 7. | <b>Provide patient centred services</b><br><br>(a) Friends and Family Test: Update<br><b>(Chief Nurse)</b>  |  | <b>10<br/>(0935 - 0945)</b>   |
| 8. | <b>Financial and Operational Performance:</b><br><br>(a) Report from the Director of Finance<br><br>(b) Report from the Director of Strategy and Operations<br><br>(c) 18 Week Wait Performance<br><b>(Director of Strategy and Operations)</b> | <b>B</b><br><br><b>C</b><br><br><b>D</b> | <b>10<br/>(0945 - 0955)</b><br><b>10<br/>(0955 - 1005)</b><br><b>10<br/>(1005 - 1015)</b> |
| 9. | <b>Our Staff:</b><br><br>(a) Report from the Director of Human Resources: Staff Engagement Action Plan<br><b>(Director of Human Resources)</b>  | <b>E</b>                                 | <b>10<br/>(1015 - 1025)</b>   |

|                      |  | <u>Enclosure</u>             | <u>Time</u>  |
|----------------------|--|------------------------------|--|
| 10.                  | <b>Deliver excellent research, education and innovation</b><br><br>(a) Research and Innovation<br><b>(Professor A. Weetman, Pro Vice-Chancellor,<br/>Faculty of Medicine, Dentistry and Health,<br/>University of Sheffield/Non Executive Director)</b>  | F                            | 10<br>(1025 – 1035)  |
| 11.                  | Chief Executive's matters  | }                            | 10<br>(1035 – 1045)  |
| 12.                  | Chairman and Non-Executive Directors' matters  |                              |  |
| <b>COMFORT BREAK</b> |  |                              | 10<br>(1045 - 1055)  |
| 13.                  | <b>Clinical Performance:</b><br><br>(a) Healthcare Governance Report<br><b>(Medical Director)</b><br><br>(b) Infection Control Report<br><b>(Chief Nurse)</b><br><br>(c) Clinical Update: Cancer Survivorship and Late<br>Effects Services at STH<br><b>(Chief Nurse/ Dr. Diana Greenfield, Nurse<br/>Consultant Nurse)</b>  | G<br><br>H                   | 10<br>(1055 - 1105)<br><br>5<br>(1105 – 1110)<br><br>30<br>(1110 – 1140) |
| 14.                  | For Approval/Ratification:<br><br>(a) Common Seal<br><b>(Assistant Chief Executive)</b>  | I                            | 5<br>(1140 – 1145)   |
| 15.                  | To Receive and Note:<br><br>(a) Healthcare Governance Committee Annual Report<br>2013/14 and 2014/15 Workplan<br><b>(Medical Director)</b><br><br>(b) Audit Committee Annual Report 2013/14 and 2014/15<br>Workplan<br><b>(Assistant Chief Executive)</b><br><br>(c) Finance, Performance and Workforce Committee<br>Annual Report 2013/14 and 2014/15 Workplan<br><b>(Director of Finance)</b><br><br>(d) Declaration of Interest<br><b>(Assistant Chief Executive)</b> | J<br><br>K<br><br>L<br><br>M | 10<br>(1145 - 1155)  |
| 16.                  | If so determined, to exclude the public to consider business of<br>a confidential nature   |                              |  |
| 17.                  | To consider any other items of business  |                              |  |

|     |   | <u>Enclosure</u> | <u>Time</u> |
|-----|---|------------------|-------------|
| 18. | Date and Time of Next Meeting: Wednesday 18 <sup>th</sup> June, 2014, in Seminar Room 1, R Floor, Clinical Skills Centre, Royal Hallamshire Hospital at a time to be notified |                  |             |

**NEIL RILEY**  
**ASSITANT CHIEF EXECUTIVE**