



**MEETING OF THE BOARD OF DIRECTORS OF THE SHEFFIELD TEACHING HOSPITALS NHS FOUNDATION TRUST TO BE HELD IN PUBLIC COMMENCING AT 9.15 AM ON WEDNESDAY 18TH SEPTEMBER, 2013, IN THE UNDERGRADUATE COMMON ROOM, MEDICAL EDUCATION CENTRE, NORTHERN GENERAL HOSPITAL**

**A G E N D A**

		<b><u>Enclosure</u></b>	<b><u>Time</u></b>
1.	Welcome		
2.	Apologies		
3.	Declarations of Interests		
4.	To receive and approve the Minutes of the Meeting held on Wednesday 17 <sup>th</sup> July 2013	<b>A</b>	<b>5 (0915- 0920)</b>
5.	Relevant Matter(s) Arising:  (a) Staff Engagement (STH/161/13) <b>(Director of Human Resources)</b>		<b>10 (0920 – 0930)</b>
6.	<b>Clinical Performance:</b>  (a) Clinical Update: Microsystem Coaching Academy <b>(Dr. Tom Downes, Consultant Physician and Geriatrician/Clinical Lead for Quality Improvement)</b>  (b) Infection Control Report <b>(Chief Nurse)</b>  (c) Healthcare Governance Report  (i) Health and Safety Annual Report (ii) Annual Safeguarding Children's Annual Report (iii) Learning Disabilities Annual Report (iv) Annual Equality and Human Rights Report (v) Complaints Annual Report <b>(Medical Director)</b>	<b>B</b>  <b>C</b>  <b>D</b> <b>E</b> <b>F</b> <b>G</b> <b>H</b>	<b>30 (0930 – 1000)</b>  <b>10 (1000 – 1010)</b>  <b>15 (1010 – 1025)</b>
7.	<b>Financial and Operational Performance:</b>  (a) Report from the Director of Finance  (b) Report from the Chief Nurse/Chief Operating Officer	<b>I</b>  <b>J</b>	<b>10 (1025 - 1035)</b>  <b>10 (1035 - 1045)</b>

		<u>Enclosure</u>	<u>Time</u>
8.	<b>Our Staff:</b>		
	(a) Report from the Director of Human Resources: Staff Engagement Action plan	<b>K</b>	<b>10 (1045 - 1100)</b>
10.	Chief Executive's matters	<b>L</b>	} <b>10 (1100 - 1110)</b>
11.	Chairman and Non-Executive Directors' matters		
12.	For Approval/Ratification:  (a) Healthcare Governance Committee Terms of Reference <b>(Medical Director)</b>	<b>M</b>	
13.	If so determined, to exclude the public to consider business of a confidential nature		
14.	To consider any other items of business		
15.	Date and Time of Next Meeting: 9.15 am on Wednesday 18 <sup>th</sup> October, 2013, in Seminar Room 1, Clinical Skills Centre, R Floor, Royal Hallamshire Hospital.		

**COMFORT BREAK – 1110 – 1120**

**Neil Riley  
Assistant Chief Executive**