



**MEETING OF THE BOARD OF DIRECTORS OF THE SHEFFIELD TEACHING HOSPITALS
NHS FOUNDATION TRUST TO BE HELD IN PUBLIC COMMENCING AT 9.30 AM ON
WEDNESDAY 21ST NOVEMBER, 2012, IN SEMINAR ROOM 1, CLINICAL SKILLS CENTRE,
R FLOOR, ROYAL HALLAMSHIRE HOSPITAL**

A G E N D A

	<u>Enclosure</u>	<u>Time</u>
1. Welcome		5 (0930 – 0935)
2. Apologies		
3. Declarations of Interest		
4. To receive and approve the Minutes of the Meeting held on Wednesday 17 th October, 2012	A	5 (0935- 0940)
5. Relevant Matter(s) Arising: (a) Major Trauma Centre (STH/166/12(a)) (b) Organ Donation (STH/167/12(c)(i)) (Acting Medical Director)		10 (0940 – 0950)
6. Clinical Performance: (a) Clinical Update: Microsystem Coaching Academy (Dr. Tom Downes, Consultant Physician and Geriatrician/Clinical Lead for Quality Improvement) (b) Infection Control Report (Chief Nurse/Chief Operating Officer) (c) Annual Infection Prevention and Control Report (including MSSA Action Plan) (Dr. C. Bates, Director of Infection, Prevention and Control) (d) Healthcare Governance Report (Acting Medical Director)	B C D	30 (0950 - 1020) 10 (1020– 1030) 15 (1030 – 1045) 10 (1045 – 1055)
7. Patient Experience (a) Report on the 2011 National Inpatient and Outpatient Surveys (Chief Nurse/Chief Operating Officer)	E	10 (1055 - 1105)

		<u>Enclosure</u>	<u>Time</u>
8.	Financial and Operational Performance:		
	(a) Report from the Director of Finance	F	10 (1105 - 1115)
	(b) Report from the Chief Nurse/Chief Operating Officer	G	10 (1115 - 1125)
9.	Our Staff:		
	(a) Report from the Director of Human Resources (Roll out of the Performance, Values and Behaviourally based appraisal process)	H	10 (1125 - 1135)
10.	Trust Constitution (Trust Secretary)	I	10 (1135 - 1145)
11.	Chief Executive's matters		} 10 (1145- 1155)
12.	Chairman and Non-Executive Directors' matters		
13.	For Approval/Ratification:		
	(a) Common Seal (Trust Secretary)	J	5 (1155 - 1200)
14.	If so determined, to exclude the public to consider business of a confidential nature		
15.	To consider any other items of business		
16.	Date and Time of Next Meeting: 9.15 am on Wednesday 19 th December, 2012, in the Undergraduate Common Room, Medical Education Centre, Northern General Hospital		