

**BUSINESS OF A PRIVATE NATURE TO BE CONSIDERED BY THE BOARD OF DIRECTORS
OF THE SHEFFIELD TEACHING HOSPITALS NHS FOUNDATION TRUST ON WEDNESDAY
15TH JUNE 2011, IN THE BOARD ROOM, ROYAL HALLAMSHIRE HOSPITAL**

A G E N D A

Enclosure

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|----|--|-----------------------------------|--|
| 1. | Apologies | | |
| 2. | To receive and approve the Minutes of the Meeting of the Sheffield Teaching Hospitals NHS Foundation Trust Board of Directors held on Wednesday 18 th May, 2011 | A | |
| 3. | Matter(s) Arising: | | |
| | (a) 2011/12 Monitor Annual Plan Submission (STH/57/11)
(Director of Finance) | B | |
| | (b) Transforming Community Services (STH/53/11(a))
(Chief Executive) | C | |
| 4. | Discussion on morning's visit to Beech Hill | | |
| 5. | Clostridium Difficile (<i>C.diff</i>) Action Plan
(Chief Nurse/Chief Operating Officer and Dr. Liz McLellan, Consultant Microbiologist) | D | |
| 6. | Clinical Update: Patient Safety Issues
(Dr. Des Breen, Associate Medical Director, Patient Safety) | | |
| 7. | Minutes of the Meetings: | | |
| | (a) Unadopted Minutes of the Meeting of the Healthcare Governance Committee held on Monday 16 th May, 2011 | E | |
| | ➤ Q1 2010/11 IPC Programme | E1 | |
| | ➤ Staff Incidents: January to March 2011-06-09 | E2 | |
| | ➤ Customer Care Standards (including a copy of The Commitment to Customer Care Guide) | E3 | |
| | ➤ CQC Caesarean Section Alert | E4 | |
| | (b) Minutes of the Meeting of the Human Resources Committee held on 23 rd May, 2011 | F | |
| | (c) Unadopted Minutes of the Audit Committee held on Thursday 27 th May, 2011 | G | |
| | (d) Minutes of the Meeting of the Finance Committee held on Monday 6 th June, 2011 | H
(To be tabled) | |

Enclosure

7. Compliance with Cancer Waiting Times Requirements: presentation
(Director of Service Development and Dr. David Hughes, Cancer Lead Clinician)
8. Chief Executive Officer Report **I**
9. For Approval/Ratification:
 - (a) Catering – Full Business Case
(Director of Finance) **J**
 - (b) Operational Policy and Procedure for Annual Pre-booked Theatre Profile and Positive Booking of Operating Theatre Lists (For Ratification)
(Medical Director) **K**
 - (c) Common Seal
(Trust Secretary) **L**
10. Medical and Dental Staff Exclusions
11. Any Other Business
12. Date and Time of Next Meeting – 11.00 am on Wednesday 20th July 2011, in the Board Room, Northern General Hospital

NEIL RILEY
Trust Secretary