

Council of Governors - updated 12/09/2023

Key

Recommend closure
Open

Log No	Meeting Date	Report/ Agenda title	Minute Ref	Agenda item and Action	Lead Officer(s)	Timescale/ Deadline	Comment/ Feedback from Lead Officer(s)	Open/ Close
21	06/03/2023	Welcome and Apologies	CoG/23/12	There remained a number of vacancies for Partner Governors.	Annette Laban/Sandi Carman	19/09/2023	12/9/23 - Review of the Trust Constitution has enabled consideration of the number and type of Partner Governor roles. Revised proposals to be discussed in the CoG meeting on the 19 September 2023. The Trust is in active conversations with colleagues at Sheffield City Council to identify a suitable candidate as a Partner Governor. Action recommended for closure given the changed position.	Recommend closure
28	20/06/2023	NED Reports from Board Committees and Chair's Update Acute Federation Board Meeting Update	CoG/23/32	It had been agreed that there would be a twice yearly meeting of Acute Federation chairs and Lead Governors and an annual meeting to which all Governors would be invited.	Annette Laban	19/09/2023	31/07/23 email to governors giving notice of an annual meeting for governors and Acute Federation Chairs being held on 6 Nov 2023. Governors asked to hold the date. Recommended for closure.	Recommend closure
29	20/06/2023	2023/24 Business Plan Briefing	CoG/23/34	Steve Bell, a member of the Patient First Group, established to engage with patients/public at large was disappointed to be informed unexpectedly that the Group had been disbanded and requested an update on the position. Joe Saverimoutou, Co-Chair of the Group, said they were disappointed how this had been handled. Kirsten Major advised that the Executive present did not understand the full background to the issues raised. The matter would be explored with the teams responsible and a report on progress would be made to the next CoG meeting.	Jennifer Hill	19/09/2023	31/07/23 Update from Jennifer Hill and Angie Legge The Patient First Group was set up in July 2021 by Organisational Development to ensure that the patients voice was included in the Vanquishing Variation programme. As this programme changed its focus to concentrate on the development of the electronic patient record, OD asked if the Patient Experience would like to take over running of the group. A long-term plan to support the delivery of the Trust strategy for patient engagement had been drawn up in line with the Quality Strategy, focussing on engaging patients through targeted work with groups and maximising the resources of the small central team to best effect, while enabling the Trust to garner views from specific cohorts of the patient population. The Quality Strategy's aim is to widen the views we receive to further our understanding and enable improvements in care in line with national strategies. This is considered to be the most effective use of resource than running a central Patient Experience Group with a smaller number of individuals, and it was therefore decided to stand down the patient first group.	Recommend closure
27	20/06/2023	NHSE Guidance Addendum to Governors' Statutory Duties	CoG/23/30	Sandi said in the coming weeks she would be sharing a draft Membership Engagement Plan with TEG colleagues for comment, this would then be shared Governors for their comments and consultation.	Sandi Carman	31/07/2023 12/12/2023	12/9/2023 - Trust Executive Group support the contents of the Membership Engagement Plan and a draft version has been shared with the Lead Governor, Deputy Lead Governor and Vice Chair of the CoG Nomination and Remuneration Committee. A further draft version will be circulated to the Council of Governors for their consideration at the time-out planned for October 2023. Deadline updated to reflect the timeline. 19/07/2023 draft Membership Engagement Plan shared at TEG for comment 11/11/2023 draft Membership Engagement Plan to be discussed at Governors' Time Out. Draft to be circulated to all Governors' ahead of the Time Out for review and feedback	Open
26	20/06/2023	Chief Executive's Report	CoG/23/29	Addressing a query received at an earlier Governors' Board Briefing Session, Mark Tuckett said the teenage cancer unit at WPH accommodated patients aged 16 and 24, due to staffing pressures the Unit was closed in 2020. He advised that more care was now provided to patients at home but that it was planned to reopen the Unit in six months'. Mark said that he would keep the Council of Governors updated.	Mark Tuckett	19/09/2023 31/01/2024	12/9/23 - Deadline extended to reflect the six months noted in the feedback.	Open