

Key	Recommend closure
	Open

Log No	Meeting Date	Report/ Agenda title	Minute Ref	Agenda item and Action	Lead Officer(s)	Timescale/ Deadline	Comment/ Feedback from Lead Officer(s)	Open/ Close
<b>2022</b>								
14	27/09/2022	Q&A following Board	CoG/22/31	Q&A following Board meeting. Review future CoG agendas with a view to avoiding duplication of Board Agenda items and ensure appropriate opportunities for governors to seek assurance from NEDs	Annette Laban/Sandi Carman	06/03/2023	22/11/2022 - This action has been partially addressed by the introduction of a revised agenda format, which will be tested at the Council of Governors meeting in November 2022. Other opportunities to improve future CoG agendas will be considered and incorporated within the Well-led review Action Plan.	Open
15	27/09/2022	Governors' Matters	CoG/22/35 (b)	Steve Barks reported on CoG NRC work plan for 2023, agreed to keep the CoG fully informed and would seek governors' views where appropriate	Steve Barks	06/03/2023		Open
16	27/09/2022	Governors' Matters	CoG/22/35 (b)	Sandi Carman would share with governors a copy of the new draft guidance currently out for consultation (Addendum to your statutory duties - reference guide for NHS FT governors)	Sandi Carman	29/11/2022	22/11/2022 - Briefing note including a link to the draft addendum - Guidance for Governors on System Working circulated to all members of the Council of Governors by Sandi Carman on 3 October 2022. Recommend closure.	Recommend Closure
17	27/09/2022	Governors' Matters	CoG/22/35 (c)	Working closely with governors and Julie Phelan Annette Laban wanted to ensure an early start on arrangements for the 2023 Annual Members' Meeting.	Annette Laban/Julie Phelan/Jane Pellegrina	06/03/2023		Open
18	27/09/2022	Any Other Business	CoG/22/37	Governors were asked to suggest community venues where CoG meetings might be held	Governors/Jane Pellegrina	06/03/2023	22/11/2022 - Suggestions for meeting venues are invited. Governors asked to send suggestions to Sandi Carman for consideration.	Recommend Closure