

Board of Directors (Public) Action Log - Updated following the meeting held 27 September 2022

Log No	Meeting	Report/ Agenda title	Minute Ref	Agenda item and Action	Lead Officer(s)	Timescale/ Deadline	Comment/ Feedback from Lead Officer(s)	Open/ Close
29	26/07/2022	Deep Dive - Cancer Waiting Times	STH/73/22 (b)	The identification of a sustainable service model through the Cancer Alliance.	MT	31/03/2023	22/11/2022 - We have jointly appointed (together with the Cancer Alliance) a Transformation Lead to work across SYB to develop a partnership driven and evidence based recommendation for our long term delivery model for Non-Surgical Oncology. 22/09/2022 - We are working closely with the ICB and Cancer Alliance on work to agree the long term approach for non surgical oncology across South Yorkshire	Open
32	26/07/2022	Child and Adolescent Mental Health Service CQC Review Action Plan	STH/79/23	When the action plan is completed, a discussion with commissioners and partner organisations will be required to ensure gaps in commissioned services are fully understood and addressed	DB	31/01/2023	16/08/22 - An update on progress would be provided to the Board in January 2023	Open
33	27/09/2022	Corporate Risk Register Report	STH/95/22	In response to a related question Toni Schwartz, Non-Executive Director, Sandi explained that the format of the CRRR would be considered in terms of the level of detail around mitigation actions.	SC	31/03/2023	22/11/2022 - The format and structure of the Corporate Risk Register Report will be considered in collaboration with the Quality Director. A long deadline has been set to enable testing of the approach.	Open
34	27/09/2022	Board Out and About Visits	STH/99/22	Sandi AGREED to update the next version of the feedback proforma to incorporate an 'Actions for consideration' section.	SC	29/11/2022	11/11/2022 - Amends have been made to the 'Out and About' feedback form to include an 'actions' section. The form has been uploaded to the SharePoint site and circulated to all TEG PA's to inform to ensure that the updated form is the one utilised for future visits. Recommend for closure.	Recommend for Closure
35	27/09/2022	Integrated Performance Report	STH/102/22 (c)	John O'Kane, Non-Executive Director proposed the inclusion of national benchmarking would provide greater context. Mark AGREED and said that he would provide this benchmarking to the Board of Directors in subsequent reports and also noted that this was part of the benchmarking report shared with Non-Executive Directors on a regular basis.	MT	29/11/2022	22/11/2022 - National benchmarking data was included in the report on Cancer Waiting Times to November's Finance and Performance Committee; and will be included in future reports on this item. Recommend for closure.	Recommend for Closure
36	27/09/2022	Covid-19 and Flu Vaccination Programme - Best Practice Management Checklist	STH/106/22	In response to a comment from Kirsten Major, Chief Executive, Vicki agreed to review further how vaccinations could be provided as part of the staff induction process.	VL/ MH	29/11/2022	21/11/2022 - As part of Local Induction new staff are signposted to how and where they can access the COVID and Flu vaccination. Additionally, HR colleagues have been asked for Flu and Covid Vaccination information to be highlighted as part of the online Corporate induction as well.	Recommend for Closure