



Council of Governors

Notice is hereby given that a meeting of the Council of Governors will be held at
10:00am on Tuesday 12 December 2023 in the
Undergraduate Common Room, Medical Education Centre, Northern General Hospital

	Enclosure	Time
1 Welcome and Apologies		10:00-10:05
2 Declarations of Interest		
3 Minutes of the Meeting of the Council of Governors held on 19 September 2023	<u>A</u>	
4 Minutes of the Extraordinary Meeting of the Council of Governors held on 30 October 2023	<u>B</u>	
5 Matters Arising and Action Log	<u>C</u>	
6 Chief Executive's Report (Kirsten Major, Chief Executive)	Presentation	10:05-10:25
7 Feedback from the Annual Members Meeting (Steve Jones, Lead Governor and Sandi Carman, Assistant Chief Executive)	Verbal	10:25-10:30
8 Update on Operational and Winter Plan (Michael Harper, Chief Operating Officer and Mark Tuckett, Director of Strategy and Planning)	Presentation	10:30-10:50
9 Approval of the Membership Engagement Plan (Sandi Carman, Assistant Chief Executive)	<u>D</u>	10:50-11:00
10 Governance:		11:00-11:25
10.1 Finance and Performance Committee Chair's Update (Tony Buckham, Non-Executive Director)	<u>E</u>	
10.2 People Committee Chair's Update (Shiella Wright, Non-Executive Director)	<u>Fi</u> / <u>Fii</u>	
10.3 Quality Committee Chair's Update (Ros Roughton, Non-Executive Director)	<u>G</u>	
10.4 Audit Committee Chair's Update (Ann Harris, Non-Executive Director)	<u>H</u>	
10.5 Digital Committee Chair's Update (Ros Roughton, Non-Executive Director)	Verbal	
Break		11:25-11:35
11 Partnership and System Update:		11:35-11:45
11.1 Acute Federation Board Meeting Update (Annette Laban, Chair)	<u>I</u>	

- 11.2 Health and Care Partnership Meeting Update
(Annette Laban, Chair) [J](#)
- 11.3 Integrated Care Board - Public Meeting Papers available [here](#)
(Annette Laban, Chair)
- 12 Table Discussion / Reflections 11:45-12:00
- 13 Governors' Matters: 12:00-12:15
- 13.1 Governors' Forum Meeting Update 13 November 2023
(Steve Jones, Lead Governor) [K](#)
- 13.2 Report from Council of Governors' Nomination and Remuneration Committee
(Steve Barks, Vice-Chair CoG Nom Rem Com) Verbal
- 14 Document Review and Approval: 12:15-12:20
- 14.1 Review of Council of Governors' Terms of Reference
(Sandi Carman, Assistant Chief Executive) [L](#)
- 14.2 Review of Council of Governors' 2024 Workplan
(Sandi Carman, Assistant Chief Executive)
- 14.3 Approve of Council of Governors' Nomination and Remuneration Committee Terms of Reference
(Sandi Carman, Assistant Chief Executive)
- 15 Annual Review of Council of Governors Effectiveness
(Sandi Carman, Assistant Chief Executive) **M** 12:20-12:25
- 16 Any Other Business 12:25-12:30
- 17 Date and time of 2024 meetings:
- Tuesday 19 March 2023 at 1.30pm-4.00pm**
Undergraduate Common Room, Medical Education Centre, Northern General Hospital
- Thursday 13 June 2024 at 12.00pm-2.30pm**
OEC Sheffield, Penistone Road, Sheffield, S6 2DE
- Tuesday 10 September 2024 at 12.00pm-2.30pm**
Undergraduate Common Room, Medical Education Centre, Northern General Hospital
- Thursday 12 December 2024 at 2.00pm-2.30pm**
Undergraduate Common Room, Medical Education Centre, Northern General Hospital