



**MEETING OF THE BOARD OF DIRECTORS OF THE SHEFFIELD TEACHING HOSPITALS
NHS FOUNDATION TRUST TO BE HELD IN PUBLIC COMMENCING AT 1.25 PM ON
WEDNESDAY 16TH APRIL, 2014, IN SEMINAR ROOM 1, CLINICAL SKILLS CENTRE, R
FLOOR, ROYAL HALLAMSHIRE HOSPITAL**

A G E N D A

	<u>Enclosure</u>	<u>Time</u>
1. Welcome		
2. Apologies		
3. Declarations of Interests		
4. To receive and approve the Minutes of the Meeting held on Wednesday 19 th March 2014	A	5 (1325 - 1330)
5. Relevant Matter(s) Arising		5 (1330 - 1335)
6. Clinical Performance:		
(a) Clinical Update: Stephen Hunter, Cardiothoracic Surgeon – Minimal Access Cardiac Surgery		30 (1335 - 1405)
(b) Infection Control Report (Chief Nurse)	B (To follow)	10 (1405 - 1415)
(c) Healthcare Governance Report (Medical Director)	C	10 (1415 - 1425)
(i) Quarterly Hospital Mortality Report (Medical Director)	D	5 (1425 - 1430)
(ii) 2013/14 Infection Prevention and Control Programme (Chief Nurse)	E	10 (1430 - 1440)
7. Delivering the Trust's Corporate Strategy 2012-17:		
(a) Right First Time Programme: Update (Chief Executive)		10 (1440 - 1450)
(b) Summary Operational Plan 2014-16 (Director of Strategy and Operations)	F	10 (1450 - 1500)
(c) Performance Management Framework: For approval (Director of Strategy and Operations)	G (To follow)	15 (1500 - 1515)

		<u>Enclosure</u>	<u>Time</u>
COMFORT BREAK			10 (1515 – 1525)
8.	Provide patient centred services:		
	(a) Friends and Family Test: Update (Chief Nurse)		10 (1525 - 1535)
	(b) Doncaster Satellite Radiotherapy Project: For approval (Director of Strategy and Operations)	H	10 (1535 - 1545)
	(c) Hillsborough Inquest: Update (Assistant Chief Executive)		10 (1545 - 1555)
9.	Financial and Operational Performance:		
	(a) Report from the Director of Finance	I	10 (1555 - 1605)
	(b) Report from the Director of Strategy and Operations	J	10 (1605 - 1615)
	(c) 18 Week Wait Performance (Director of Strategy and Operations)	K	10 (1615 - 1625)
10.	Our Staff:		
	(a) Report from the Director of Human Resources	L	10 (1625 - 1635)
	(b) Revalidation Annual Report (Medical Director)	M	10 (1635 - 1645)
11.	Chief Executive's matters		10
12.	Chairman and Non-Executive Directors' matters		(1645 - 1655)
13.	For Approval/Ratification:		
	(a) Common Seal (Assistant Chief Executive)	N	5 (1655 - 1700)
14.	If so determined, to exclude the public to consider business of a confidential nature		
15.	To consider any other items of business		
16.	Date and Time of Next Meeting: Wednesday 21 st May, 2014, in Seminar Room 1, R Floor, Clinical Skills Centre, Royal Hallamshire Hospital at a time to be notified		

NEIL RILEY
ASSISTANT CHIEF EXECUTIVE